



2017 PROMOTERS MANUAL

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official website

# SECURITY MANUAL



# 2017 MotoGP™ PROMOTERS MANUAL

## SECURITY MANUAL

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### S1. INTRODUCTION

The Security Manual explains and describes the MotoGP™ accreditation system and all procedures involved in the Security Planning of any MotoGP™ Event.

All rules listed in this Manual have to be fully followed and respected by all Circuits/Promoters.

The Circuit/Promoter must provide sufficient Security Staff to cover all Access Points of all MotoGP™ Areas as specified below:

- Paddock (including Pit Boxes, Hospitalities etc.)
- Control Tower
- Media Centre
- Medical Centre
- TV Compound
- Commentary Booths
- Pit Lane
- Service Roads
- Race Track
- MotoGP VIP Village™
- Dorna Parking Areas
- Support Races Areas organised by Dorna

Paddock Areas will be strictly controlled with a Bar Code Control System that will be used as additional Security Tool. Dorna will provide, install and maintain the technical equipment. The Circuit/Promoter must provide sufficient Security Staff to operate the Bar Code Terminals at all corresponding Access Points.

In order to control and coordinate all Security operations, Dorna will support the Circuit/Promoter Security Staff with some coordinators with complete knowledge of MotoGP™ Credentials System and Bar Code Control operations.

## **S2. MotoGP™ CREDENTIALS SYSTEM**

Dorna credentials are the only valid and authorized credentials during the MotoGP™ to access the following key areas:

- Paddock (including Pit Boxes, Hospitalities etc.)
- Control Tower
- Media Centre
- Medical Centre
- TV Compound
- Commentary Booths
- Pit Lane
- Service Roads
- Race Track
- MotoGP VIP Village™
- Dorna Parking Areas
- Support Races Areas organised by Dorna

The Circuit/Promoter can produce their own passes for the rest of the Circuit areas not specified above such as Circuit VIP areas or Support Paddock if necessary. In case that the Circuit / Promoter wish to issue their own passes, a written authorization from Dorna Operations Department is needed. The proposed pass system, as well as the design of these passes, has to be sent to the Dorna Operations Department no later than one month prior the Event for final approval. All passes must include a legal note as specified in the General Manual.

MotoGP™ CREDENTIALS ARE DIVIDED IN TWO MAIN GROUPS:

- Personal Credentials
- Personal Passes
- XL Passes
- Bibs
- Pass Accessories
- Special Logos

VEHICLES CREDENTIALS:

- Vehicles Parking Passes
- Vehicles Working Passes
- Scooter Passes

A diagram showing complete structure and types of all MotoGP™ Credentials can be found on page 38.

*(SEE MotoGP™ CREDENTIALS SUMMARY) PAGE 37*

### **PERSONAL PASSES**

All Personal Passes are personalised and non transferable. Every person granted with a MotoGP™ Pass accepts all passes conditions.

All Personal Passes have a bar code printed on the reverse side of the Pass and will be scanned to enter and leave the Paddock, and in some other MotoGP™ areas. Personal Passes have a MotoGP™ Hologram printed on either the front or the reverse side of the Pass. Specific Lanyard is also a part of the Pass and any Pass without appropriate Lanyard is considered as not valid.

Personal Passes can be either Permanent or One-Event. Permanent Passes and One-Event Passes have the same access level referring to the same type of pass.

#### **PERMANENT PASSES**

Permanent Passes are used by riders, team members, guest, commercial partners, permanent media and television staff and by Dorna and IRTA staff who attend all Grand Prix during the season, as well.



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See a diagram showing all Personal Permanent Passes.

[\(SEE MotoGP™ PERSONAL PERMANENT PASSES\) PAGE 38.](#)

The main difference between Permanent Passes and One-Event Passes is that Permanent Passes have a photograph of its holder printed on the reverse side and that One-Event Passes design is different for every Grand Prix.

### ONE-EVENT PASSES

One-Event Passes are used by wild card riders and their team members, commercial partners, one-event media and television staff, guests, merchandising staff and also by Dorna staff who attend one or a few Grand Prix during the season only. All Circuit/Promoter personnel are also granted One-Event Passes.

See a diagram showing all Personal One-Event Passes:

[\(SEE MotoGP™ PERSONAL ONE-EVENT PASSES\) PAGE 39.](#)

### TYPES OF PERSONAL PASSES

There are six types of Personal Passes depending on the activity of its holder:

- Worker Passes
- Media Passes
- Premium (Permanent) and Guest (One-Event) Passes
- MotoGP VIP Village™ Passes
- Vendor Passes
- XL Passes

## WORKER PASSES

Worker Passes are issued to personnel that work at different areas such as riders, team members, Dorna and IRTA staff. Circuit/Promoter personnel working at determinate areas are also granted with Worker Passes.

All types of Worker Passes (both Permanent and One-Event) allow access to Paddock. Access to other areas such as Media Centre, TV Compound, Race Control, MotoGP VIP Village™ etc. is determined by additional Pass Accessories and Special Logos.

There are three types of Worker Passes with three different access levels:

- Full Worker Pass
- Track Worker Pass
- Paddock Worker Pass

### FULL WORKER PASS (red pass)

Full Worker Pass is a pass with the highest level of access.

The number of Full Worker Passes is very limited. These passes are issued to persons that need to work in the Pit Lane only. In order to reduce the number of workers in the Pit Lane, full Worker Passes are also specific for each category and allow access to Pit Lane only during practice sessions of the corresponding class: Moto3™, Moto2™, MotoGP™ and ALL. ALL classes Full Worker Pass allows access to Pit Lane at all times.

Due to security reasons only persons over 15 years old are allowed to enter the Pit Lane, this rule will be applied disregarding the kind of the pass the child is wearing.

A description feature of the Full Worker Pass explains the access to different areas and shows the design of the Pass, its specifications and applicable Pass Accessories and Specials Logos.

[\(SEE FULL WORKER PASS\) PAGE 40.](#)

### TRACK WORKER PASS (blue pass)

Track Worker Passes are issued to persons who need to access the Paddock and Service Road to fulfil their professional activity.



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The Track Worker Pass holder is allowed to access the Pit Lane on Friday, Saturday and Sunday with the access limited to the midday break and once all MotoGP™ sessions (Moto3™, MotoGP™ and Moto2™) have been completed.

A description feature of the Track Worker Pass explains its access to different areas and shows the design of the Pass, its specifications and applicable Pass Accessories and Specials Logos.

[\(SEE TRACK WORKER PASS\) PAGE 41.](#)

### *Paddock Worker Pass (green pass)*

Paddock Worker Passes are issued to persons who need to access the Paddock to fulfil their professional activity.

A description feature of the Paddock Worker Pass explains its access to different areas and shows the design of the Pass, its specifications and applicable Pass Accessories and Special Logos.

[\(SEE PADDOCK WORKER PASS\) PAGE 42.](#)

## MEDIA PASSES

Media Passes are exclusively used by professional media, radio reporters, TV commentators, cameramen and technicians.

All types of Media Passes (both Permanent and One-Event) allow access to the Paddock.

All Media Passes allow access to the Media Centre and Press Conferences. Access to other areas such as TV Compound, Race Control, and MotoGP VIP Village™ etc. is determined by additional Pass Accessories and Special Logos.

There are three types of Media Passes with three different access levels:

- Full Media Pass
- Track Media Pass
- Paddock Media Pass

### *FULL MEDIA PASS (orange pass with media stamp)*

Full Media Pass is a pass with the highest access level of the Media Passes.

Full Media Pass allows access to Pit Lane but this is restricted in order to ensure maximum security in Pit Lane. During periods of Track activity the Full Media Pass itself allows access to Pit Lane until Saturday 12:35 h. From this moment an additional Media Vest is needed to access the Pit Lane. The Media Vest is also needed on Sunday. At periods non-track activity access to Pit Lane is allowed with Full Media Pass without any restrictions.

A crucial moment for all media is the shooting of the Podium Ceremony where all media with Full Media (and also Track Media) Passes can access the Pit Lane without a Media Vest. Therefore, photographers will be allowed to enter the Pit Lane once the winner of the race has been shown the chequered flag but will have to wait in the Pre-parc Fermé area until the riders have reached the podium.

A description feature of the Full Media Pass explains its access to different areas and shows the design of the Pass, its specifications and applicable Pass Accessories and Specials Logos.

[\(SEE FULL MEDIA PASS\) PAGE 43.](#)

### *TRACK MEDIA PASS (blue pass with media stamp)*

Track Media Passes are issued to media who need to access the Paddock and Service Road to fulfil their professional activity.

The Track Media Pass holder is allowed to access Pit Lane on Friday, Saturday and Sunday with access limited to the midday break and once all MotoGP™ sessions (Moto3™, MotoGP™ and Moto2™) have been completed.

The Track Media Pass also allows access to Pit Lane for the shooting of the Podium Ceremony without wearing a Media Vest.

A description feature of the Track Media Pass explains its access to different areas and shows the design of the Pass, its specifications and applicable Pass Accessories and Special Logos.

[\(SEE TRACK MEDIA PASS\) PAGE 44.](#)



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### Paddock Media PASS (green pass with media stamp)

Paddock Media Passes are issued to media who need to access the Paddock to fulfil their professional activity.

A description feature of the Paddock Media Pass explains its access to different areas and shows the design of the Pass, its specifications and applicable Pass Accessories and Special Logos.

[\(SEE PADDOCK MEDIA PASS\) PAGE 45.](#)

## PREMIUM (PERMANENT) AND GUEST (ONE-EVENT) PASSES

Premium (Permanent) and Guest (One-Event) Passes are issued to guests, authorities and celebrities attending the Grand Prix.

- Premium and Guest Passes have different access levels:
- Premium Pass allows access to Paddock and Service Roads
- Guest Pass allows access to the Paddock

Both types allow access to the Paddock.

None of the Premium and Guest Passes allows access to Pit Lane during MotoGP™ Track activities.

Access to other areas such as Media Centre, TV Compound, Race Control, MotoGP VIP Village™ etc. is determined by additional Pass Accessories and Special Logos.

### PREMIUM (PERMANENT) PASS

This pass allows access to the Paddock and Service Roads at all times and to the Pit Lane; Friday, Saturday and Sunday the access to the Pit Lane is limited to the midday break and once all MotoGP™ sessions (Moto3™, MotoGP™ and Moto2™) have been completed.

A description feature of the Premium Pass explains its access to different areas and shows the design of the Pass, its specifications and applicable Pass Accessories and Special Logos.

[\(SEE PREMIUM PERMANENT PASS\) PAGE 46.](#)

### GUEST PASS (ONE-EVENT)

The Guest Pass allows access to the general Paddock.

A description feature of the Guest Pass one-event explains its access to different areas and shows the design of the Pass, its specifications and applicable Pass Accessories and Special Logos.

[\(SEE GUEST PASS\) PAGE 47.](#)



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### MotoGP VIP VILLAGE™ PASSES

MotoGP VIP Village™ Passes are the only passes for sale to public.

All MotoGP VIP Village™ Passes are One-Event only.

MotoGP VIP Village™ Passes allow access to the MotoGP VIP Village™. Access to Pit Lane (including Signalling Wall), Starting Grid, Parc Fermé, Paddock, Media Centre and Television Areas is prohibited at all times (except for organised Paddock Visits and Tours).

There are four different Visits and Tours organised for the MotoGP VIP Village™ guests during each Grand Prix:

MotoGP VIP Village™ Paddock Tour

MotoGP VIP Village™ Service Road Tour

MotoGP VIP Village™ Pit Lane Walk

MotoGP VIP Village™ Canopy Visit

There are five different MotoGP VIP Village™ credentials:

- Gold (Sunday)
- Silver (Saturday)
- Staff
- Service Bracelet
- Paddock Tour

A description feature of all MotoGP VIP Village™ Passes explains their access to different areas and shows the design of the Passes, their specifications and applicable Pass Accessories and Special Logos. Explanation and special conditions for all MotoGP VIP Village™ Visits and Tours are also included.

*[\(SEE MotoGP VIP VILLAGE™ PASSES\) PAGE 48.](#)*

#### *GOLD MotoGP VIP VILLAGE™ PASS (Sunday)*

The Gold MotoGP VIP Village™ Pass allows access to the MotoGP VIP Village™ on Sunday only. It is not possible to access the MotoGP VIP Village™ on Saturday with this pass.

#### *SILVER MotoGP VIP VILLAGE™ PASS (Saturday)*

The Silver MotoGP VIP Village™ Pass allows access to the MotoGP VIP Village™ on Saturday only. It is not possible to access the MotoGP VIP Village™ on Sunday with this pass.

#### *MotoGP VIP VILLAGE™ STAFF PASS*

The MotoGP VIP Village™ Staff Pass allows access to the MotoGP VIP Village™ during the whole Grand Prix week and to the MotoGP VIP Village™ Pit Lane Walks as well.

#### *MotoGP VIP VILLAGE™ SERVICE BRACELETS*

MotoGP VIP Village™ Service Bracelets allow access to the MotoGP VIP Village™ during the whole Grand Prix. There are two kinds of bracelets: For the week (valid until Friday) and for the weekend (valid on Saturday and Sunday).

#### *PADDOCK TOUR PASS*

Paddock tour passes are exchanged for MotoGP VIP Village™ passes at the beginning of the tour and returned to the respective owners at the end of the tour.





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### VENDOR PASS

The Vendor Pass is used by merchandising personnel and other staff working in public areas of the Circuit. This pass allows access to Public Areas within the Circuit only.

All Vendor Passes are One-Event only.

A description feature of the Vendor Pass explains its access to different areas and shows the design of the Pass, its specifications and applicable Pass Accessories and Special Logos.

[\(SEE VENDOR PASS\) PAGE 49.](#)

### XL PASSES

XL Passes are issued to Circuit/Promoter working personnel at different MotoGP™ areas in the circuit premises.

All XL Passes allow access to Paddock. Access to any other areas depend in the type of XL Pass.

All XL Passes have barcode printed on the reserve side, thus these passes must go through any scanning point they might find in the way to final destination in the different paddock areas.

There are three types of XL Passes:

- Control.
- Service.
- Cleaning

#### XL CONTROL PASS

All staff working at any control position in paddock areas and at all access points to all buildings (including Media Centre, Commentary Booths, TV Compound and exterior of the MotoGP VIP Village™), as well as the pit lane ,service road access points (these two areas persons over 15 years old mandatory rule), must wear XL Control Pass. Circuit security uniform will not be accepted anymore.

A description of the XL Control Pass explains the access to different areas and shows the design of the pass specifications.

[\(SEE XL PASSES PASS\) PAGE 50.](#)

#### XL SERVICE PASS

Is exclusively used by staff performing services at different areas to the circuit. This Pass allows access to Paddock, Service Road and Pit Lane (these two areas persons over 15 years old mandatory rule).

This pass allows access to all buildings, Media Centre, TV Compound and Commentary Booths.

This Pass does not allow access to MotoGP™ Vip Village. The access to the different MotoGP™ areas with this Pass is exclusively for working purposes only.

A description of the XL Service Pass explains the access to different areas and shows the design of the pass specifications.

#### XL CLEANING PASS

Is exclusively used by cleaning staff, this pass allows access to Paddock, all buildings, Media Centre, TV Compound and Commentary Booths. MotoGP™ Vip Village access is allowed.

A description of the XL Cleaning Pass explains the access to different areas and shows the design of the pass specifications.

### BIBS

Bibs are personal credentials designated for marshals, technical crew and medical staff, security control staff and other services. Bibs are directly related to sportive and track staff/issues.

Bibs must be worn at all times in any MotoGP™ Area. Bibs grant access to designated areas for working purposes only. Inappropriate professional behaviour shown by any Bib holder will determine the withdrawal of the Bib.



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Pit Lane and Track Marshals with a designated job will be the only allowed in the Pit Lane during the periods of the MotoGP VIP Village™ Pit Lane Walks.

There are six types of Bibs with seven different access levels:

- Pit Lane Bib
- Technical Bib
- Track Bib
- Medical Bib
- Grid Bib: It is valid to access the Paddock at any time and the Pit lane/Grid on the race day only and after all the warm ups have been completed. It is also valid on Saturday if there are any support races but 30 minutes before the start of these races only.
- Pit Lane Control

A description feature of all Bibs explains their access to different areas and shows the design of the Bibs and their specifications.

[\(SEE BIBS\) PAGE 51](#)

### REGULATIONS FOR MEDICAL AND FIREMEN MARSHAL BIBS IN PIT LANE:

The number and position of medical and firemen marshal/bibs in pit lane will be decided by Race Direction. Medical and firemen marshal/bibs will remain in their positions unless there is a requirement to attend.

Any shifts of medical or firemen marshal/bibs in pit lane will be done at break times or when there is no activity in the Track or Pit Lane.

## CREDENTIAL ACCESSORIES

The MotoGP™ Credentials system has a number of Accessories that give additional access to all types of MotoGP™ Personnel Working, Media, Premium and Guest Passes. No Accessories are used with MotoGP VIP Village™, Vendor Passes or circuit Passes.

There are eight types of Accessories allowing access to different facilities:

- Pit Lane Access Pin
- Grid Access Pins and Grid Access Stickers
- Service Road Access Card
- Special Event Card
- Media Vest
- Media Card
- TV Card
- Camera Access Stickers

A description feature of all Accessories explains their access to different areas and shows the design of the Accessories and their specifications.

[\(SEE PASS ACCESSORIES\) PAGE 52 AND 53.](#)

## SPECIAL LOGOS

The MotoGP™ Credentials system has a number of Special Logos that give additional access to all types of MotoGP™ Personnel, Media and Permanent and Guest Passes. No Special Logos are used with MotoGP VIP Village™ and Vendor Passes.

There are six types of Special Logos allowing access and/or perform a job at different facilities:

- VA (Viewing Area) logo and sticker
- Media Logo and Sticker
- TV Logo and Sticker
- Race Control Sticker
- MotoGP™ Class Motorhomes Area Sticker
- MotoGP VIP Village™ Sticker

A description feature of all Special Logos explains their access to different areas and shows the design of the Logos and their specifications.

[\(SEE SPECIAL LOGOS\) PAGE 54.](#)



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### VEHICLE PASSES

All vehicles entering any MotoGP™ area including Parking lots must have a MotoGP™ Vehicle Pass starting from Wednesday until Sunday of the Grand Prix week. Every person granted with a MotoGP™ Vehicle Pass accepts all passes conditions.

Vehicle Passes can be either Permanent or One-Event. Permanent Passes and One-Event Passes have the same access level referring to the same type of pass (except for Parking Officials Passes).

#### PERMANENT PASSES

Permanent Passes are used by riders, team members, guest, commercial partners, permanent media and television staff and also by Dorna and IRTA staff who attend all Grand Prix during the season.

The main difference between Permanent Passes and One-Event Passes is that Permanent Passes are hangers and One Event Passes is a Stickers.

#### ONE-EVENT PASSES

One-Event Passes are used by wild card riders and their team members, commercial partners, one-event media and television staff, guests, merchandising staff and by Dorna staff who attend only one or a few Grand Prix during the season.

#### TYPES OF VEHICLE PASSES

There are three types of Vehicle Passes depending on the access giving to its holder:

- Vehicle Parking Passes
- Vehicle Working Passes
- Scooter Passes

### VEHICLE PARKING PASSES

Every Parking Area has its own corresponding Parking Pass. These Parking Passes can be either Permanent or One-Event.

There are seven Parking Passes corresponding to seven different Parking Areas:

- Parking Officials
- MotoGP™ Class Parking
- Parking P1 (Handicap parking inside and P1 Bikes appointed GP's only)
- Parking P2 (and P2 Bikes appointed GP's only)
- Parking TV
- MotoGP VIP Village™ Parking
- MotoGP VIP Village™ Bus Parking

A description feature of all Vehicle Parking Passes explains their access to the different Parking Areas and shows the design of the Parking Passes and their specifications.

[\*\(SEE VEHICLE PARKING PASSES\) PAGE 55 and 56\*](#)

#### PARKING OFFICIALS

Parking Officials is an exclusive parking area reserved for Race Direction members and other Authorities.

Permanent Parking Officials grants access to all MotoGP™ areas within Circuit facilities including all Parking areas , Paddock, Track and Pit Lane.

One-Event Parking Officials grants access to Parking Officials only.

#### MotoGP™ CLASS PARKING

MotoGP™ Class Parking is an exclusive parking area reserved for MotoGP™ riders and team managers.



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### PARKING P1 AND PARKING P1 BIKES

Parking P1 and Parking P1 Bikes is a parking area reserved for teams, permanent media and other permanent staff. The use of Parking P1 Bikes bracelet will be agreed at each Grand Prix by Dorna and the promoter of the race. There will be a special reserved area inside parking P1 for vehicles with this pass carrying handicap people. The use of Parking P1+ Bikes bracelet will be agreed at each Grand Prix.

### PARKING P2 AND PARKING P2 BIKES

Parking P2 and Parking P2 Bikes is a parking area reserved for teams, permanent and one-event media, permanent staff and guests. The use of Parking P2 Bikes bracelet will be agreed at each Grand Prix.

### PARKING TV

Parking TV is a parking area reserved for television personnel vehicles.

### MotoGP VIP VILLAGE™ PARKING

Parking MotoGP VIP Village™ is an exclusive parking area reserved for MotoGP VIP Village™ guests, MotoGP VIP Village™ staff and suppliers.

There are three MotoGP VIP Village™ Parking Passes, valid for Friday, Saturday and Sunday. All of them give access to the same MotoGP VIP Village™ Parking for the specific day only.

### MotoGP VIP VILLAGE™ BUS PARKING

Parking MotoGP VIP Village™ Bus is an exclusive parking area reserved for MotoGP VIP Village™ guests coming to the Grand Prix in a bus. This area is normally situated inside the MotoGP VIP Village™ Parking( when possible).

## VEHICLE WORKING PASSES

Vehicle Working Passes allow access to different types of vehicles to various MotoGP™ Areas. All vehicles entering any MotoGP™ area must have a Working Pass. Working Passes allow the vehicle to transit through different MotoGP™ Areas but do not allow them to park, neither in the MotoGP™ Areas nor in any MotoGP™ Parking Area. All vehicles need a Parking Pass to park in any MotoGP™ Parking Area.

Vehicle Working Passes can be either Permanent or One-Event.

There are seven Vehicle Working Passes with different access levels:

- ALL ACCESS vehicle
- Tech Services Vehicle Access
- MotoGP™ Organisation Vehicle
- Paddock Delivery
- Paddock Access
- MotoGP VIP Village™ Service
- Car Vendor

A description feature of all Vehicle Working Passes explains their access to different MotoGP™ Areas and shows the design of the Vehicle Working Passes and their specifications.

[\(SEE VEHICLE WORKING PASSES\) PAGE 57 AND 58.](#)

### ALL ACCESS VEHICLE

All access vehicle is a transit pass that allows access to the Track, Service Road and Paddock for working purposes. It is used by the Race Direction members, Dorna officials, Timekeeping, Television, Maintenance and other emergency vehicles.

### TECH SERVICES VEHICLE ACCESS

Tech Services Vehicle Access is a transit pass that allows access to the Service Roads and Paddock for working purposes. It is used by Ambulances, Firemen, Television, Photo Shuttle Buses and MotoGP VIP Village™ Shuttle Buses.



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### MotoGP™ ORGANISATION VEHICLE

The MotoGP™ Organisation Vehicle is a pass limited to some designated working trucks which need to entry the paddock to park, earlier than any other trucks. This pass grants access to the circuit any time.

### PADDOCK DELIVERY

The Paddock Delivery Pass is used to deliver and unload goods inside the Paddock Areas according the allowed schedule for deliveries.

Unloading should not take more than 15 minutes and has to follow standard procedures.

All vehicles must follow standard unloading procedures

[\(SEE VEHICLE WORKING PASSES\) PAGE 57.](#)

Paddock Delivery Registration Form is attached as

[ANNEX 1 - PAGE 63.](#)

### PADDOCK ACCESS

Paddock Access is a delivery pass for exceptional occasions and has no time restrictions.

### MotoGP VIP VILLAGE™ SERVICE

MotoGP VIP Village™ Service Pass is used by suppliers of the MotoGP VIP Village™ when setting up its facilities.

It has no access to the Paddock at any time. This pass is allowed to access the MotoGP VIP Village™ when its location is outside the paddock and until Thursday only. It allows access to the MotoGP VIP Village™ parking, as well.

### CAR VENDOR

The Car Vendor Pass is used by merchandisers and other commercial partners that work in the Circuit Public Areas. Time frame for vehicles with car vendor pass to access the Public Areas will be Wednesday and Thursday from 9:00 h to 21:00 h. Friday, Saturday and Sunday no access from 8:00 h to 18:00 h.

## SCOOTER PASSES

Scooter Passes allow access of scooters to several MotoGP™ Areas. All scooters entering any MotoGP™ Area must have the Scooter Pass.

The maximum engine cubic displacement for scooters allowed in any MotoGP™ area is 125 cc.

No motorcycles are allowed to carry any Scooter Pass except for the Riders' Moto Taxi which provides the recovery service from the Track.

Electrical bicycles and similar motorized type of vehicles need a scooter pass to access the paddock or service road depends on the type of scooter pass (Segways and similar type of vehicles are not allowed to use scooter passes neither entering the paddock/service road)

Scooter Passes can be either Permanent or One-Event.

There are six Scooter Passes with different access levels:

- Scooter Team
- Scooter All Access
- Scooter Service Road
- Scooter Media
- Scooter
- Scooter Vendor

A description feature of all Scooter Passes explains their access to different MotoGP™ Areas and shows the design of the Scooter Passes and their specifications.

[\(SEE SCOOTER PASSES\) PAGE 59.](#)



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### SCOOTER TEAM

Gives access to Service Roads and Paddock anytime during the weekend.

### SCOOTER ALL ACCESS

The Scooter All Access Pass is issued to workers that need to access the Track. The use of helmet is compulsory while riding a scooter in the track. The use of helmet is compulsory while riding a scooter in the track.

### SCOOTER SERVICE ROAD

The Scooter Service Road Pass is issued to persons that need to access the Service Roads as well as the Paddock. The scooter Service Road pass is not allowed in the paddock on Saturday and Sunday from 8:00h to 18:00h.

### SCOOTER MEDIA

The Scooter Media Pass is issued to reporters, Media staff, photographers and TV crew that need to access the Paddock and Service Roads anytime during the weekend.

### SCOOTER

The Scooter Pass is issued to persons that need to access the Paddock Areas. The Scooter Pass is not allowed in the paddock on Saturday and Sunday from 8:00h to 18:00h.

### SCOOTER VENDOR

The Scooter Vendor Pass is used by merchandisers and other commercial partners that work in the Circuit Public Areas.



## **S.3 MotoGP™ PASS SYSTEM AREAS**

### **DEFINITION OF MotoGP™ PASS SYSTEM AREAS**

During the Grand Prix week several Circuit Areas are considered as MotoGP™ Areas. All these areas defined below are subject to Dorna control and the rules specified in this Security Manual have to be strictly followed.

MotoGP™ Areas:

- Paddock (including MotoGP™ Class Motorhomes Area, Race Control, Media Centre, TV Compound, Commentary booths)
- Pit Lane
- Service Roads
- MotoGP VIP Village™
- MotoGP™ Parking Areas
- Vendor Area
- Race Track
- TV Compound

### **PADDOCK**

#### **PADDOCK DEFINITION**

The Paddock is a closed area with Access Points previously accorded by Dorna, IRTA and the Circuit/Promoter.

The Paddock accommodates team trucks, hospitalities, Motor homes and other facilities such as the Media Centre, TV Compound and Commentary Booths.

#### **PADDOCK OPENING**

Vehicles' Security Control at all Paddock Gates has to be operative from Tuesday, 09:00 h. It must be ensured that no private cars or any other unauthorized vehicles park in the Paddock.

Access to the Paddock:

The Paddock will be open to the vehicles units at 9:00h on the Monday morning of the Event week. The MotoGP™ hospitality trucks will enter the paddock on Monday 11:00h the event of the week. Then on Tuesday at 15:00 h will commence to enter the paddock the MotoGP™ team trucks and tyre companies, to follow with the entrance at 16:00 h of the MotoGP™ Class Motor Homeareas. These vehicles will be recognised by a specific MotoGP™ cleared by IRTA sticker.

The remaining vehicles from Moto2™ / Moto3™ will be admitted to the Paddock commencing 8:00h on the Wednesday of the Event week, and will be controlled in conjunction with circuit security by members of Dorna / IRTA staff.

A Tow Truck will be used to remove all unauthorized vehicles and must be available starting from Monday, 12:00 h until Sunday evening.

#### **BAR CODE CONTROL SYSTEM**

Bar Code Controls will be used to enter and exit the Paddock and therefore all MotoGP™ Passes will be issued with a bar code. This security system will allow more precise control at all access points and will help to guarantee the correct use of all passes according to their levels of access.

Depending on the Circuit, access to the Viewing Area Grandstand and/or MotoGP VIP Village™ will also be controlled by Bar Code Scanners. Dorna will provide, install and maintain the technical equipment ([SEE ANNEX 2 - ACCESS CONTROL TERMINAL](#)) – [PAGE 64](#).

The Circuit / Promoter will supply the Control Positions Staff starting from Friday 7:45 h when the Bar Code Control System will be activated. Dorna will also provide a team of supervisors who will assist the Circuit Security Staff when needed.



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### BAR CODE CONTROL SYSTEM DEFINITION

All Access Points with Bar Code Scanners will be defined during the Event Meeting on Tuesday at 16:00 h.

A special meeting where the Circuit Staff will be briefed about how to use the Bar Code Scanners and all the required operations involved in this Control System will be held in the Dorna Office on Thursday at 16:00 h.

Dorna will distribute the Bar Code Scanners every morning (Friday to Sunday) to the Circuit/Promoter Staff at the corresponding Access Points and will pick them up at the end of the day. Dorna will also provide maintenance of these Terminals during the whole Grand Prix.

### SCHEDULE OF BAR CODE CONTROLS

Bar Code Control of the Paddock will be operative:

- Friday: 07:45 h - 19:00 h (in case of delayed schedule, until three hours after last MotoGP™ session)
- Saturday: 07:45 h - 19:00 h (in case of delayed schedule, until three hours after last MotoGP™ session)
- Sunday: 07:30 h - 18:00 h (in case of delayed schedule, until three hours after last MotoGP™ session)

MotoGP™ session means any of the three categories (MotoGP™, Moto2™ and Moto3™) depending on the Official Time Schedule of the Event.

### MotoGP™ CLASS MOTORHOMES AREA

The perimeter formed by the area enclosing the Motorhomes belonging to the MotoGP™ class riders, exclusively, has to be closed with a fence in order to prevent unauthorized passes access.

Two security guards will be controlling the access to this area with the following schedule:

- Thursday from: 11:00 to 18:00 h.
- Friday from : 08:00 h to 22:00 h.
- Saturday from 08:00 h to 22:00 h.
- Sunday from 08:00 h to 18:00 h.

This schedule could be modified depending on the final races time schedule of the Event.

People with properly passes are allowed in the MotoGP™ Class Motorhomes Area with scooter.

All permanent passes are allowed in this area. Worker and Media one-event passes are allowed in this area also. One-event guest passes with the (MH) special sticker on the back will be allowed in this area.

No bibs or XL cleaning and service passes are allowed in this area unless they are requested for working purposes.

### RACE CONTROL

Race Control is a special room for the Race Direction members and the national Race Control personnel. Access to this room will only be granted with the Race Control sticker.

It is compulsory to have one security guard at the main door of the Race Control room in order to prevent unauthorized personnel entering the room during the MotoGP™ race Track activity sessions. (MotoGP™, Moto2™, Moto3™).

### MEDICAL CENTER

The Medical Centre Area, building and helipad included, should be closed with high security fence with one single access from the Paddock side that will be defined as main entrance. Secondary access from the service road should be fitted out for ambulance access and it should be available only for emergency purposes.

One security guard will be required during all official race Track sessions during Friday, Saturday and Sunday. Only Dorna/ IRTA officials and Medical staff wearing Medical bibs or worker passes with Medical Services written on the back should be allowed at all times.

The access from spectators, cameramen, photographers, journalists and other team members should be prevented in case of a critical situation after a serious crash at the Race Track. The CMO of the Circuit will be in contact with the Dorna Representative at the Race Control who will advise if it is necessary to send Dorna/IRTA security staff to the Medical Centre entrance in order to manage the crowd.

Only direct relatives and two team members from the rider or person who is being treated will be allowed inside the Medical Centre when the Medical person in charge gives the OK.





# 2017 MotoGP™ PROMOTERS MANUAL

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### GATES TYPES AND CONTROL APPLIED

All Access Points to any MotoGP™ Area must be strictly controlled from Wednesday at 08:00 h. The paddock accesses from Monday at 9:00 h. The Control will be done by Circuit Security Staff.

Two different Control Systems can be applied:

Bar Code Control:

- Controlling Entrance and Exits to the Paddock.
- Depending on the Circuit layout, access to Pit Lane, Service Roads and/or Media Centre will also be monitored with Bar Code Control.

Visual Control:

- Circuit Gates
- MotoGP™ Parking Areas
- Depending on the Circuit layout, access to the Pit Lane, Service Roads, Race Control, Media Centre, Press Conference, TV Compound and/or TV Commentary Booths, MotoGP™ Class Motorhomes Area will only be controlled visually.

The type of applied Control System at each Access Point and its exact location will be determined by Dorna at the Event Meeting held on Tuesday at 16:00 h.

### Paddock Directives

Personal Rules:

- Every person must wear an appropriate Personal Pass during the whole stay in any Paddock Area. The Pass must be worn visibly around the neck and all persons must be dressed appropriately (T-shirt compulsory).
- The use of movie or TV cameras, mobile phones, including home videos and digital cameras with a motion picture capacity is prohibited unless a Camera Pass sticker is displayed on the camera.
- The presence of animals at any MotoGP™ area is not permitted.
- Drinking of alcohol beverages is restricted to closed Hospitalities and Restaurants.

Age Limits:

- The following age limits are applied to the type of pass that any person is wearing.
- Every person over 10 years must wear an appropriate Personal Pass in all MotoGP™ Areas. Children under 10 years must always be accompanied by an adult.
- Access of children without a pass to the MotoGP VIP Village™ is restricted to 2 years old. Children above 2 years old must have their own MotoGP VIP Village™ Pass.
- The minimum age to access the Service Roads and Track is 15 years.
- The minimum age to access the Pit Lane is also 15 years with exception of Official Pit Lane Walks where the access is granted to all MotoGP VIP Village™ Pass holders.
- The minimum age to ride any scooter is 15 years.

Vehicles Rules:

- All vehicles entering any MotoGP™ Area must have an appropriate Vehicle Pass.
- Only scooters with maximum capacity 125 cc with appropriate Scooter Pass may enter the Paddock and other MotoGP™ Areas.
- The maximum speed allowed at all MotoGP™ Areas is 30 Km/h.
- It is strictly prohibited to ride with more than 2 persons on one scooter.
- Helmet mandatory use while riding in the track.

Dorna reserves the right to withdraw the pass from any person at any time.

Any change or alteration of any MotoGP™ Credentials including its Ribbon is not permitted, since the pass would then be not legal under MotoGP™ laws and regulations.

### SUPPORT RACES AND TEAMS WITHOUT PIT BOXES

Support Races may take place during some MotoGP™ Events. All these are always authorized by Dorna. As a general rule the Working and Living Area for riders participating at Support Races is situated outside the Paddock. Special access routes to the Pit Lane and Track for these races and practice sessions are agreed with Dorna as well as the relevant safety procedures that may be needed. The Circuit/Promoter must then provide the required number of Security Staff and Marshals.



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Depending on the Circuit layout the Working Area of some MotoGP™ teams (mostly wild card riders of Moto2™ and Moto3™) may be located in tents outside the Pit Boxes Area. In this case, a special access route to the Pit Lane and Track for races and practice sessions handling the bikes will be agreed with Race direction together with the necessary safety procedures. The Circuit/Promoter must then provide the required number of Security Staff and Marshals.

### Paddock Delivery

The set-up of the Paddock structures must be completed on Tuesday. Starting from Wednesday (exact time depends on the finish set up of Moto2™ and Moto3™ trucks end) no vehicles without the appropriate MotoGP™ Vehicle Pass will be allowed in the Paddock Areas. Should an exceptional delivery have to be completed; these vehicles must follow the standard unloading procedures by using a Paddock Delivery or a Paddock Access Pass.

The only vehicles that are allowed to enter the Paddock at all times are those with Permanent Parking Officials Pass, ALL Access Passes (both Permanent and One-Event), Tech Services Pass and Scooters with the appropriate Scooter Pass.

For complete procedures see the special feature explaining Paddock Delivery and Paddock Access procedures

[\(SEE VEHICLE WORKING PASSES\) PAGE 57.](#)

Paddock Delivery Passes will be handled to the Security personnel on Tuesday during the Event Security Meeting for circuit/promoter needs. Dorna and IRTA will provide delivery passes to teams and other personnel as needed, so that any vehicle delivering goods must already have its own Delivery Pass

Paddock Delivery Registration Form is attached as, the promoter of the race will provide 10 copies of this form. [ANNEX 1 – PAGE 63.](#)

### SECURITY AT NIGHT

Security at all MotoGP™ Areas has to be nonstop 24 hours a day starting from Tuesday morning until Monday morning.

Security Staff may be reduced during the night at some areas that remain closed once their opening hours have finished - e.g. Media Centre, Commentary Booths or specific Service Roads Access Points.

Under any circumstances the Control Positions at Circuit Gates, Parking Areas, Paddock Gates, Pit Lane and TV Compound can be closed and/or kept open without appropriate Security Staff.

### VIEWING AREA AND VIEWING AREA GRANDSTAND

Viewing Area is an area located close to the Paddock with a view on the Track reserved for guests with Premium (Permanent) and Guest Passes (One-Event) and holders of Full Worker Passes from Dorna/Irta.

A special Viewing Area Grandstand is enabled depending on the Circuit layout. In case that this Grandstand has a limited capacity special admission rules will be defined.

### MEDIA CENTRE

The Media Centre is the working place for all media involved in the Grand Prix.

Media Centre is a strictly working area for all accredited media and persons with the appropriate Media Access.

Circuit Staff wearing Service, Cleaning and Control XL Passes are allowed in the Media Centre for working purposes only.

Depending on the Circuit layout Bar Code or Visual Control will be applied at the Entrance of the Media Centre.

Security of the Media Centre has to follow the opening hours of the Media Centre:

- Thursday: 9:00 h - 21:00 h
- Friday: 8:00 h - 22:00 h
- Saturday: 8:00 h - 23:00 h
- Sunday: 07:45 h - 24:00 h (or until the last journalist leaves)

In case of any incidents with accredited media at the Entrance to the Media Centre, the MotoGP™ Media Officer or the Dorna Security Responsible has to be contacted.

The use of movie or TV cameras, including home videos and digital cameras with a motion picture capacity is prohibited in all Media Centre Areas unless a Camera Pass sticker is displayed on the camera.



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### TV COMPOUND

The TV Compound is a temporary structure constructed by Dorna where the TV production is based during the Grand Prix. The TV Compound is usually situated close to the Paddock.

The International Programme Feed (IPF) unit, Dorna TV production trucks, mobile TV units, technical control, satellite control and other support TV facilities are based at the TV Compound.

Holders of TV Access on their Personal Passes are allowed to enter the TV Compound only.

Circuit Staff wearing Service, Cleaning and Control XL Passes are allowed in the TV Compound only for working purposes.

Security of the TV Compound must be ensured nonstop 24 hours a day starting on Tuesday at 10:00 h until Monday 10:00 h. As valuable material is stored in the TV Compound, the Security Control has to be very strict.

### COMMENTARY BOOTHS

Commentary Booths are considered together with TV Compound as TV Areas.

Access rules are the same as for TV Compound. Holders of TV Access on their Personal Passes are the only ones allowed to enter the Commentary Positions.

Circuit Staff wearing Service, Cleaning and Control XL Passes are allowed in the Commentary Positions only for working purposes only.

Security of the Commentary Booths must be ensured nonstop 24 hours a day starting from Thursday morning until Sunday evening. As the Commentary Booths are a strictly working area, the Security Control has to be very strict and the TV reporters cannot be disturbed at any moment.

## PIT LANE

### PIT LANE DEFINITION

Pit Lane is the most restricted area among all the MotoGP™ Areas within the Circuit. Due to security reasons access to Pit Lane is restricted to personnel performing a job. Access of Team Members, Media and Circuit Staff is reduced to essential persons during the Track activity periods.

In terms of Security, the Pit Lane means an area in front of the Pit Boxes defined by a white line through which bikes enter and exit their Pit Boxes.

The Signalling Wall and Starting Grid are considered as separate areas and special rules have to be followed to access the Signalling Wall and Starting Grid.

The area between the Signalling Wall and the white line is used by the bikes to cross through the Pit Lane and must be kept free at all times.

Security for the access to Pit Lane begins on Wednesday at 09:00 h and follows nonstop 24 hours a day until Sunday at midnight.

The Circuit/Promoter has to provide a Pit Lane Control Patrol of a minimum of four persons that will be continuously checking Pit Lane during practice sessions and races.

### PIT LANE DIRECTIVES

Allowed credentials:

- Only holders of Full Worker Passes are allowed in the Pit Lane during the Track activity periods.
- Access for holders of Full Media Passes is restricted depending on the day and session.
- Access for holders of other Personal Passes as well as special Pit Lane Access Accessories and Logos are clearly specified in the Personal Passes description features.  
*(SEE PERSONAL PASSES FEATURES) PAGES 38 TO 49.*
- Marshals and Circuit Staff wearing Pit Lane, Grid, Control, Technical, Medical Bibs besides Control and Service XL passes are allowed in the Pit Lane. Their access is restricted to periods when performing a job in the Pit Lane only.
- The use of movie or TV cameras, mobile phones, including home videos and digital cameras with a motion picture capacity is prohibited unless a Full Camera Pass sticker is displayed on the camera.
- Smoking is strongly prohibited in the Pit Lane.

Age Limits:



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- The minimum age to access the Pit Lane and Starting Grid is 15 years of age with exception of Official Pit Lane Walks where the access is granted to all MotoGP VIP Village™ Pass holders.

### Vehicles Rules:

- The only vehicles allowed in the Pit Lane are those with All Access vehicle and Permanent Parking Officials.
- In case of emergencies ambulances and/or firemen are allowed as well.
- No scooters are allowed in the Pit Lane.

## STARTING GRID

The Starting Grid is a restricted Track Area where riders form the starting positions.

Riders enter the Starting Grid by completing the Sighting Lap - riders leave their Pit Boxes through the Pit Lane, follow on the Track and stop at the Starting Grid.

All other personnel (defined number of authorized mechanics, umbrella person, TV Cameramen and Reporters, Photographers and Race Officials) enter the Starting Grid by a single door in the Signalling Wall. This access door is controlled by Dorna and IRTA personnel. Meantime the Pit Lane Patrol must continue with Pit Lane Access Security Checks.

A minimum of 15 Marshals with Pit Lane Bib or security staff with XL Control Pass are needed to complete the Starting Grid Procedures. These must be at their designated positions no later than 20 to 30 (MotoGP Category) minutes before the Race starts.

## PARC FERMÉ (POST RACE PROCEDURES)

Parc Fermé is a fenced area within the Pit Lane reserved for the Post Race Procedures and is divided into five areas:

- Parc Fermé for riders and bikes
- TV Cameras Area
- Area for Photographers
- Area for Team members
- Pre-parc Fermé

[\(SEE PARC FERMÉ PROCEDURES\) PAGE 60.](#)

Parc Fermé post race periods (and also MotoGP™, Moto2™ and Moto3™ Post Qualifying Practices) are broadcasted live on television and special attention must be paid to the working conditions of TV Cameramen and Reporters.

The whole process is controlled by Dorna and IRTA personnel. The Circuit/Promoter must provide a minimum of six persons to help with the organization. Specific meetings where a role of each person participating in the Parc Fermé organization will be defined will be held on Friday at 17:00 h and on Saturday at 17:30 h.

Perfect knowledge of the procedures is needed for smooth cooperation between all persons participating in Parc Fermé, especially in cases where a Track Invasion is expected.

## PARC FERMÉ OPERATION

MotoGP™ Post Qualifying 2; Moto2™ & Moto3™ Post Qualifying (Saturday):

- The first three riders arrive to the Parc Fermé. Two mechanics per rider are allowed to assist him in this area.
- Riders will be interviewed by television broadcasting live and appointed by Dorna.
- Once television interviews finish riders will be escorted to the Dorna TV Live Interview Set.
- After the Dorna Live Interviews all riders will attend a second session of TV interviews. Only TV stations appointed by Dorna are allowed in this area.
- Once all TV interviews have been completed, riders will be escorted back to their Pit Boxes.

Moto3™ Post Race (Sunday):

- The first three riders arrive to the Parc Fermé. Two mechanics per rider are allowed to assist him in this area, besides the constructor winner.
- Riders will be interviewed by television broadcasting live and appointed by Dorna.
- Riders and their bikes will proceed to the Weight Control which is undertaken by Race Officials in the Technical Box on their way to Podium.

Moto2™ & MotoGP™ Post Race (Sunday):



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- The first three riders arrive to the Parc Fermé. Two mechanics per rider are allowed to assist him in this area. Besides constructor winner.
- Riders will be interviewed by television companies broadcasting live and appointed by Dorna.

Moto3™, Moto2™ & MotoGP™ Post Race (Sunday):

- Once television interviews in Parc Fermé finish riders from all classes will follow standard procedures:
- Riders will be escorted to the Rostrum for the Podium Ceremony.
- After the Podium Ceremony riders will be escorted to the Dorna TV Live Interview Set.
- After the Dorna Live Interviews top three riders will attend a second session of TV interviews. Only TV stations appointed by Dorna are allowed in this area.
- Once all TV interviews have been completed, riders will be escorted to the Press Conference Room in the Media Centre.
- Allowed personnel:
- Parc Fermé is under the direction of a Dorna representative who is in permanent contact with the TV Director and coordinates the exact timing of every phase of the Parc Fermé procedure.
- The Dorna Security Director is responsible for ensuring the security of all persons and coordinates with IRTA and Circuit Security Personnel.
- Access for holders of other Personal Passes as well as special Pit Lane Access Accessories and Logos clearly specified in the Personal Passes description features.

*[\(SEE PERSONNEL PASSES FEATURES\) PAGES 38 TO 49.](#)*

Once each category race finishes, the pit garage doors have to be closed for that category and will not be allowed to re-open them until the last podium ceremony.

### PODIUM CEREMONY

Special access rules for Media Pass holders apply for the shooting of the Podium Ceremony.

The only people allowed to be on the Podium are those working directly in relation to the ceremony. No media or photographers from the Circuit / Promoter will be allowed either. The Circuit / Promoter will be requested to provide the list of persons from the organization that will strictly need to be in the podium area during the podium ceremony. The list will have to be approved in advance by Dorna.

*[\(SEE MEDIA PASSES FEATURES\) PAGES 43 TO 45.](#)*

### PIT LANE WORKING AREA

The Pit Lane Working Area is one of the most demanding areas in terms of security during periods of Track activity. As bikes are constantly entering and leaving the Pit Boxes, very strict security rules must be applied.

This area is mainly reserved for mechanics to make any adjustments on the bikes if needed.

A limited number of TV Cameramen with Full Camera Access Stickers and selected Journalists and Photographers are also allowed to enter this area but must follow the instructions of Pit Lane Security Staff at all times.

This area must be kept free of groups or crowds of people in order to minimize the risk of accidents.

Dorna Security Personnel will supervise all MotoGP™ sessions.

### SIGNALLING WALL

The Signalling Wall is another extremely restricted area used exclusively by a limited number of team members of the corresponding category to provide riders with necessary information when they are passing the Start/Finish Straight.

Access for holders of other Personal Passes as well as special Signalling Wall Access Accessories or Media Vest are clearly specified in the Personal Passes description features.

*[\(SEE PERSONNEL PASSES FEATURES\) PAGES 38 TO 49.](#)*



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### CANOPY

The Canopy is a temporary stand set-up by the teams in a defined area along the Signalling Wall. Teams place timing monitors, Track feed, boards and other material needed to provide riders with information related to its practice and/or race progress.

Team members may access these Canopies as a maximum of four team members per rider with Full Worker Passes.

Under no circumstances are any TV Cameramen or Reporters, Media and/or other guests allowed to enter any of the Teams' Canopies unless invited by the Team's Staff.

## SERVICE ROAD

### SERVICE ROAD DEFINITION

The Service Road is a path/road that runs in along both sides of the Track. Depending on the Circuit layout this road should follow a complete lap allowing easy Entrance and Exit through the Paddock or other Circuit Areas.

Security Control begins on Wednesday at 08:00 h and follows nonstop 24 hours a day until Sunday at midnight.

The Circuit/Promoter has to provide a Service Roads Control Patrol with a minimum of two persons who continuously check the Service Roads during practice sessions and races.

### SERVICE ROAD DIRECTIVES

Pedestrian Access Rules:

- Only persons with appropriate Personal Passes are allowed to enter the Service Roads.
- Two main groups of persons may access the Service Road. The Working Group includes Track Marshals, Riders Recovery, Medical Personnel, TV Cameramen and Photographers. The guests Group includes guests granted with Premium Passes or Guest pass with additional Service Road Access Card. Guests are kindly asked to keep preferred places free and allow Working Personnel to fulfil their tasks.
- All persons must always stay behind the first line of protection and respect instructions given by Track Marshals at all times.
- The minimum age to access the Service Road is 15 years old - this rule will be applied disregarding the kind of the pass the child is wearing.

(SEE PERSONAL PASSES FEATURES) PAGES 38 TO 49.

Vehicles Access Rules:

- Only Vehicles with appropriate Vehicle and/or Scooter Passes are allowed to enter the Service Road.
- Photo Shuttle, VIP Shuttle Buses and MotoGP™ Shuttles will also circulate on the Service Roads.
- The maximum allowed speed is 30 Km/h and all vehicles including scooters must follow the correct direction (Race Direction will determine if the Service Roads are one-way or double way direction).
- All vehicles must drive very carefully and keep in mind that all Emergency Vehicles have absolute priority.
- All vehicles must follow instructions of Track Marshals at all time.
- No bicycles, prams, skateboards, or similar equipment is allowed to enter the Service Roads.

(SEE VEHICLE PASSES FEATURES) PAGES 55 TO 57.

## MotoGP VIP VILLAGE™

### MotoGP VIP VILLAGE™ DEFINITION

MotoGP VIP Village™ is an exclusive area reserved for guests who have purchased MotoGP VIP Village™ Passes.

Security Control of the MotoGP VIP Village™ must be nonstop 24 hours a day starting from the set-up day of the MotoGP VIP Village™ until its complete dismantling.

Security Control access to MotoGP VIP Village™ must follow the opening hours:

- Saturday: 08:00 h - 17:30 h
- Sunday: 08:00 h - 17:30 h



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In case the opening hours should be changed and/or any special commercial activity is held on Friday, Dorna will inform the Circuit/Promoter in advance.

The Circuit/Promoter must provide the Security Staff for all Control Positions covering the way in from the MotoGP VIP Village™ Parking up to the Entrance to the MotoGP VIP Village™.

Interior Security of the MotoGP VIP Village™ is ensured by Staff hired by Dorna. Access to MotoGP VIP Village™ will be controlled by bar code scanners.

The MotoGP VIP Village™ is not considered as a working area and MotoGP VIP Village™ Passes are valid to access the MotoGP VIP Village™ only. Access to any other MotoGP™ Area is prohibited at all times (except for organised Paddock Visits and Tours).

[\(SEE MotoGP VIP VILLAGE™ PASSES\) PAGE 48.](#)

### *MotoGP VIP VILLAGE™ ORGANISED TOURS*

Depending on the Circuit facilities, various Visits and Tours to other MotoGP™ Areas will be organised for the MotoGP VIP Village™ guests by Dorna.

- MotoGP VIP Village™ Paddock Tour
- MotoGP VIP Village™ Service Road Tour
- MotoGP VIP Village™ Pit Lane Walk
- MotoGP VIP Village™ Canopy

Detailed explanation of these organised Visits and Tours is included in the MotoGP VIP Village™ Passes Feature.

[\(SEE MotoGP VIP VILLAGE™ PASSES\) PAGE 48.](#)

## MotoGP™ PARKING AREAS

All MotoGP™ Personnel, Televisions, Media and Guests granted with any MotoGP™ Personal Pass will park their cars their corresponding MotoGP™ Parking Areas. No motorhomes are allowed to park in any MotoGP™ Parking Area.

The Circuit/Promoter must enable seven different parking areas. The Circuit/Promoter must also provide sufficient Security Staff to control the Access Points and to coordinate parking processes in order to optimise the capacity of every parking area.

Schedule of Security Controls of the MotoGP™ Parking Areas is determined by the type of these areas.

[\(SEE SECURITY CONTROL SCHEDULE\) – PAGE 61.](#)

Parking Area enabled on Tuesday afternoon until Monday morning:

- Support Vehicles and Tractor Units Parking

Parking Areas with Security Controls starting from Wednesday morning until Sunday evening:

- Parking Officials
- MotoGP™ Class Parking
- Parking P1 and Parking P1 BIKES (Handicap Parking inside)
- Parking P2 and Parking P2 BIKES
- Parking TV

Parking Area with Security Control starting from Friday morning until Sunday evening:

- MotoGP VIP Village™ Parking
- MotoGP VIP Village™ Parking Bus

### *SUPPORT VEHICLES AND TRACTOR UNITS PARKING*

- The Circuit/Promoter must enable a closed parking area for 35 service trucks and 60 tractor heads for teams' trucks. These vehicles will be parked starting from Tuesday afternoon. Once parked, they will remain in this parking area during the whole Grand Prix until Sunday afternoon.
- Security in this area begins on Tuesday at 14:00 h and follows nonstop until Monday 10:00 h.
- Dorna will advise the National Security Chief when these vehicles may again enter the Paddock Areas for dismantling on Sunday afternoon.





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### PARKING OFFICIALS

- Parking Officials is an exclusive parking area reserved for Race Direction members, and other Authorities.
- The Parking Officials is always located close to the Control Tower and must hold approximately 20 cars.
- A full description of valid credentials and complete pass definition and specifications is explained in the Vehicles Parking Passes (part 1) feature.

(SEE VEHICLES PARKING PASSES - PART 1) – PAGE 55.

### MotoGP™ CLASS PARKING

- MotoGP™ Class Parking is an exclusive parking area reserved for MotoGP™ riders and team managers.
- The MotoGP™ Class Parking is always located close to the Paddock and must hold 45 cars.
- A full description of valid credentials and complete pass definition and specifications is explained in the Vehicles Parking Passes (part 1) feature.

(SEE VEHICLES PARKING PASSES - PART 1) PAGE 55.

### PARKING P1 AND PARKING P1 BIKES

- Parking P1 and Parking P1 Bikes is a parking area reserved for teams, permanent media and other permanent staff.
- Parking P1 and Parking P1 Bikes is always located as close as possible to the Paddock. If there is a considerable distance from Parking P1 and Parking P1 Bikes to Paddock Area Parking, Shuttle Buses must be organised during the whole day starting from Wednesday morning until Sunday night (until the Media Centre closes).
- A full description of valid credentials and complete pass definition and specifications is explained in the Vehicles Parking Passes (part 1) feature.
- Minimum of 5 handicap parking spaces will have to be prepared with the standard sizes and proper marking inside the Parking P1 area. This car park lot will have to be located as close as possible to the paddock entry in order to have a feasible route for a handicap wheelchair.
- Parking P1 bikes is a special reserved area for bikes only located inside parking P1 lot. The implementation of parking P1 bikes must be previously agreed by Dorna/Promoter.

(SEE VEHICLES PARKING PASSES - PART 1) PAGE 55.

### PARKING P2 AND PARKING P2 BIKES

- Parking P2 and Parking P2 Bikes is a parking area reserved for teams, permanent and one-event media, permanent staff and guests.
- Parking P2 and Parking P2 Bikes should also be located close to the Paddock. If there is a considerable distance from Parking P2 and Parking P2 Bikes to Paddock Areas, Parking Shuttle Buses must be organised during the whole day starting from Wednesday morning until Sunday night (until the Media Centre closes).
- A full description of valid credentials and complete pass definition and specifications is explained in the Vehicles Parking Passes (part 1) feature.
- The use of parking P2 bikes bracelet must be previously agreed by Dorna/Promoter.

(SEE VEHICLES PARKING PASSES - PART 1) PAGE 55.

### PARKING TV

- Parking TV is a parking area reserved for vehicles carrying television personnel.
- Parking TV should be located close to the TV Compound.
- In case that Circuit layout does not allow accommodate Parking TV close to the TV Compound, then Parking TV will be placed in one area together with Parking P1. If there is a considerable distance from Parking P1 to Paddock Areas, Parking Shuttle Buses must be organised during the whole day starting from Wednesday morning until Sunday night (while the TV Compound stays open).
- A full description of valid credentials and complete pass definition and specifications is explained in the Vehicles Parking Passes (part 1) feature.

(SEE VEHICLES PARKING PASSES - PART 1) PAGE 55

### PARKING MotoGP VIP VILLAGE™ AND PARKING MotoGP VIP VILLAGE™ BUS

- Parking MotoGP VIP Village™ is an exclusive parking area reserved for MotoGP VIP Village™ guests and MotoGP VIP Village™ staff and suppliers.
- MotoGP VIP Village™ Bus Parking area is located inside the MotoGP VIP Village™ Parking.





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- Parking MotoGP VIP Village™ should be located close to the MotoGP VIP Village™. If there is a considerable distance from the Parking MotoGP VIP Village™ to the MotoGP VIP Village™ facilities, Parking Shuttle Buses must be organised on Saturday and Sunday from 08:00 h until 17:30 h.
- A full description of valid credentials and complete pass definition and specifications is explained in the Vehicles Parking Passes (part 2) feature. [\(SEE VEHICLES PARKING PASSES - PART 2\) PAGE 56.](#)

## VENDOR AREA

The Vendor Area is reserved for official merchandisers authorized by Dorna who are recognized by official Vendor Passes.

The Vendor Area is located in the Public Areas of the Circuit.

A full description of Vendor Pass access and complete pass definition and specifications is explained in the Vendor Pass feature.

[\(SEE VENDOR PASSES\) PAGE 49.](#)

## RACE TRACK

### RACE TRACK DEFINITION

Race Track is the most restricted area of the Circuit during the whole Grand Prix.

### RACE TRACK CONTROL

Access to the Race Track is limited to a very restricted number of persons. Everybody accessing the Race Track riding a scooter must wear a crash helmet.

Race Track Access must be fully controlled starting from Wednesday 08:00 h until Sunday evening. The control must be ensured nonstop 24 hours a day and entry of any unauthorized persons must be intercepted.

Access to the Race Track on Tuesday and Wednesday:

This period is considered as a set-up and preparation period.

Dorna Personnel, Timekeeping, TV Cameramen, Circuit Track Maintenance Staff are the only persons allowed to enter the Track and prepare it for the Grand Prix in terms of safety, cleaning, advertising and television coverage. All Personnel must have appropriate Personal Pass and Vehicle Pass to enter the Track for working purposes. The use of helmet is compulsory while riding in the track.

Access to Track on Thursday:

This period is considered as final set-up and preparation day.

Personnel with an appropriate Personal Pass and Vehicle Pass may enter the Track for working purposes. The use of helmet is compulsory while riding in the track.

Access to Track on Friday, Saturday and Sunday:

Absolutely no person is allowed to enter the Track during Track activity periods with the exception of Marshals assisting to any Track incident under the control of the Race Direction.

Once all Track activities have finished (and exceptionally in between the sessions) Dorna Personnel, Timekeeping, TV Cameramen, Circuit Track Maintenance Staff are again allowed to enter the Track for any maintenance tasks if needed and the correct personal or vehicle pass. The use of helmet is compulsory while riding in the track.

On Sunday once all races have finished, more Personnel always wearing appropriate Personal Pass and Vehicle Pass will be allowed to enter the Track for dismantling operation. The use of helmet is compulsory while riding in the track.

The Dorna Personnel will always be allowed to enter the Track, at any time when there are no Track activities going on, if they have the appropriate credentials. The use of helmet is compulsory while riding in the track.

### TRACK INVASION

If a Track invasion is expected a special protection plan has to be prepared by the Circuit/Promoter and Police and must be approved by Dorna. The Circuit Security Staff at key points (Parc Fermé, Podium Ceremony, Pit Boxes, TV Compound and Media Centre as well as Paddock Areas) must be reinforced by Police and additional Security Personnel.

The objective is to ensure that all riders will complete the honour lap without any unauthorized person on the Track and will safely enter their Pit Boxes and Parc Fermé.

The Track invasion must be controlled at all times and minimum damage should be reached.



## S4. MEETINGS

A series of Security Meetings will be held during the Grand Prix:

- Event Meeting
- Event Security Meeting
- Bar Code Control System Meeting
- Daily Meetings

All these meetings must always be attended by Circuit/Promoter Personnel as required in the Meeting details.

### EVENT MEETING

The Event Meeting is held on Tuesday at 16:00 h.

The following persons must attend this meeting:

- Dorna Security Director
- Dorna Events Director
- Dorna Events Senior Manager
- Dorna Security Supervisor
- Promoter Event Representative
- Circuit Chief of Security
- IRTA Security Manager
- Dorna MotoGP VIP Village™ Responsible person.
- Deputy Race Director

The purpose of this meeting is to define all MotoGP™ Areas and other key tasks in order to ensure smooth running of the Grand Prix:

- Definition of applied Control Systems
- Definition of MotoGP™ Areas and Parking Areas
- Definition of Paddock Control Positions and Motorhomes Areas.
- Definition of MotoGP VIP Village™ Area, types of guests, guests needs and Viewing Area
- Security acts upon the Official Time Schedule
- Photographers Areas and Photo Shuttle Buses
- Explanation of Paddock Delivery and Paddock Access System
- Definition of Teams' Trucks Paddock entry and parking process
- Definition of areas for Support Races and Teams without Pit Boxes and safe access route to Track and Pit Lane
- Tow Truck operation rules
- Special activities held during the Grand Prix
- Track Invasion Policy

### EVENT SECURITY MEETING

The Event Security Meeting is held on Tuesday at 17:00 h. once the Event Meeting has finished.

The following persons must attend this meeting:

- Dorna Security Director
- Dorna Security Supervisor
- Promoter Event Representative
- Circuit Chief of Security
- Dorna MotoGP VIP Village™ Responsible person.
- IRTA Security Manager

The purpose of this meeting is to define all Security systems and operations during the Grand Prix:

Explanation of the MotoGP™ Credentials System  
MotoGP VIP Village™ Operations including an explanation of organised Visits and Tours



### DAILY MEETINGS

#### BAR CODE CONTROL SYSTEM MEETING

This meeting will take place on Thursday at 16:00 h in the Dorna Office.

The following persons must attend this meeting:

- Dorna Security Director
- Dorna Security Supervisor
- Dorna Bar Code Control System Supervisor
- Promoter Event Representative
- Circuit Chief of Security
- Chiefs of the collaborating National Security Companies whose staff will operate the Access Control Terminals

The purpose of this meeting is to clearly define the Bar Code Control System and brief the Circuit Security Staff on its functions.

#### FRIDAY SECURITY MEETING

This meeting will take place on Friday at 17:00 h in the Dorna Office.

The following persons must attend this meeting:

- Dorna Security Director
- Dorna Security Supervisor
- Dorna Bar Code Control System Supervisor
- Promoter Event Representative
- Circuit Chief of Security
- Chiefs of the collaborating National Security Companies

Analysis of any incidents that happened during the day

Improvements needed to be implemented for the following days

Planning of the Saturday Schedule enforced on Pit Lane Walks and Parc Fermé Procedures

#### SATURDAY SECURITY MEETING

This meeting will take place on Saturday at 17:30 h in the Dorna Office.

The following persons must attend this meeting:

- Dorna Security Director
- Dorna Security Supervisor
- Dorna Bar Code Control System Supervisor
- Promoter Event Representative
- Circuit Chief of Security
- Chiefs of the collaborating National Security Companies
- Chief of the Group responsible for Parc Fermé Procedures

Analysis of any incidents that happened during the day

Improvements needed to be implemented for the following days

Planning of the Sunday's Schedule enforced on Starting Grid, Parc Fermé, Podium Ceremony, Pit Lane Walks and Track Invasion.

### S5. SECURITY SYSTEM STARTS

A general summary of the Security System Schedule follows.

(SEE SECURITY CONTROL SCHEDULE) PAGE 61.

Please refer to Chapter S.3 MotoGP™ PASS SYSTEM AREAS for detailed explanations of each MotoGP™ Area and to Chapter S2. MotoGP™ CREDENTIALS SYSTEM for pass descriptions.

#### SECURITY SCHEDULE

##### SECURITY ON MONDAY

- A minimum Security Control at the Main Circuit Access has to be ensured.
- Security Control of the Paddock Areas has to be ensured and reinforced from 14:00 h when the parking operation of the MotoGP™ class Trucks starts.
- A minimum Security of MotoGP VIP Village™ has to be ensured should the set-up process start on Monday.

##### SECURITY ON TUESDAY

- Security Control at the Main Circuit Access has to be ensured.
- Security Control of the Paddock Areas has to be ensured and reinforced the parking operation of the MotoGP™ class Trucks keeps going on.
- Security Control of the Track has to be operative during the whole day.
- Security Control of the TV Compound starts in the morning and continues nonstop 24 hours a day until Monday morning.

##### SECURITY ON WEDNESDAY

- Security Control at all MotoGP™ Areas (Paddock, Pit Lane, Track and Parking Areas) starts in the morning and depending on the area it continues nonstop 24 hours a day until Monday morning. Fencing of all Paddock Areas has to be completed once all teams' trucks and motorhomes are parked in their correct positions.
- The Paddock Delivery and Paddock Access System starts when Dorna/IRTA give their approval (when all trucks are in position).

##### SECURITY ON THURSDAY

- Security Control at all MotoGP™ Areas (Paddock, Pit Lane, Track and Parking Areas) must be fully operative.
- Paddock Delivery and Paddock Access System still operating.
- The Security Control in the Media Centre and Commentary Booths starts and continues according to the opening hours until Sunday night.
- MotoGP™ Class Motorhomes Area system is activated at 11:00 h. And continues until 18:00 h
- Special busy boxes must be controlled with 4 security men from 8:00 h. till 19:00 h.

##### SECURITY ON FRIDAY

- Security Control at all MotoGP™ Areas (Paddock, Pit Lane, Track and Parking Areas) is fully operative.
- Bar Code Control System is activated at 7:45 h and continues until 19:00 h. (in case of delayed schedule, until three hours after last Moto2™ session)
- MotoGP™ Class Motorhomes Area security staff starts at 8:00 h and continues until 22:00 h.
- Paddock Area system is activated with 4 security guards patrolling Paddock from 8:00 h. till 19:00 h.
- Pit lane patrol activated with four security guards during all the MotoGP™ sessions.
- Special busy boxes must be controlled with 4 security men from 8:00 h. till 19:00 h.

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### SECURITY ON SATURDAY

- Security Control at all MotoGP™ Areas (Paddock, Pit Lane, Track and Parking Areas) is fully operative.
- Bar Code Control System is activated at 7:45 h and continues until 19:00 h. (in case of delayed schedule, until three hours after last Moto2™ session)
- MotoGP VIP Village™ Areas Security System starts at 8:00 h and continues until 17:30 h.
- MotoGP™ Class Motorhomes Area system is activated at 8:00 h. And continues until 22:00 h.
- Paddock Area system is activated with 4 security guards patrolling Paddock from 8:00 h. till 19:00 h.
- Pit lane patrol activated with four security guards during all the MotoGP™ sessions.
- Special busy boxes must be controlled with 4 security men from 8:00 h. till 19:00 h.
- 15 man with XL control pass or marshals will help during the MotoGP VIP Village™ pit lane walk, parc fermes of different categories.

### SECURITY ON SUNDAY

- Security Control at all MotoGP™ Areas (Paddock, Pit Lane, Track and Parking Areas) is fully operative.
- Bar Code Control System is activated at 7:45 h and continues until 19:00 h. (in case of delayed schedule, until three hours after last Moto2™ session)
- MotoGP™ Class Motorhomes Area system is activated at 8:00 h. And continues until 22:00 h.
- Paddock Area system is activated with 4 security guards patrolling Paddock from 8:00 h. till 19:00 h.
- Pit lane patrol activated with four security guards during all the MotoGP™ sessions.
- Special busy boxes must be controlled with 4 security men from 8:00 h. till 19:00 h.



### S6. NATIONAL POLICE RELATIONSHIP

A close working relationship with national police and other public authorities is necessary to ensure smooth running of the Grand Prix. Experience from previous years show that a close cooperation of all bodies involved in the Grand Prix is the only effective tool to manage the general public attending the Event.

Security of all MotoGP™ Areas is run under the authority of Dorna and the Circuit/Promoter must inform the national police and other public authorities that access to MotoGP™ Areas is restricted to the holders of MotoGP™ Credentials. Police and other authorities are not allowed in any MotoGP™ Area, especially in Pit Lane, Parc Fermé, Podium Ceremony and Paddock, without having appropriate MotoGP™ Pass. Police and other public authorities' uniforms do not allow the person to enter any MotoGP™ Area.

We strongly recommend to all Circuits/Promoters to ensure that police and other public authorities understand and follow these rules in order to prevent any misunderstanding.

### TRAFFIC MANAGEMENT

Planning and control of the General Public is under the authority of the Circuit/Promoter and Dorna strongly recommends the enforcement of traffic plans and other security measures bearing in mind the number of spectators attending to each Grand Prix.

A system of Access Routes to the Circuit affecting MotoGP™ Personnel and guests must approved by Dorna and the Circuit/Promoter must inform Dorna about special traffic plans with sufficient advance notice.

### S7. CIRCUIT/PROMOTER SECURITY MANAGER

The Circuit/Promoter must appoint a Circuit/Promoter Security Manager. This person will be in charge of all Security tasks as defined in this Manual.

#### TASKS

The Circuit/Promoter Security Manager will undertake the following tasks:

- Coordinate all security matters - *fulfilment* of all rules determined by Dorna
- Coordinate Security personnel
- Arrange technical security equipment needed for smooth running of the Grand Prix
- Cooperate with national police and other public authorities
- Coordinate visits of national VIP authorities and adapting their security protocol to MotoGP™ rules with supervision by Dorna
- Cooperate with Dorna in the event of any incidents and special projects that may arise during the Grand Prix
- Attend to all Security Meetings
- Coordinate and inform Security personnel, especially about the MotoGP™ Pass System.

We strongly recommend to appoint one person only as the chief security representative in order to facilitate communication between all parties. This person must be available on the phone 24 hours a day during the whole Grand Prix.

## **S8. SAMPLE BOARDS**

Dorna will provide the Circuit/Promoter with Sample Boards, with both Personal and Vehicles Passes, for key Access Points within all MotoGP™ Areas. Samples provided by Dorna are personalised for each Grand Prix and shows the exact design of all MotoGP™ Passes.

### **SCHEDULE OF PLACING SAMPLE BOARDS**

All Sample Boards provided by Dorna will be given to the Circuit/Promoter Security Manager during the Event Security Meeting which is held on Tuesday at 17:00 h.

All Sample Boards, especially those placed at Main Circuit Gates, Paddock Gates and Parking Areas, have to be in place on Wednesday morning at defined Gates as agreed during the Tuesday Meeting.

The correct position of the Sample Boards will be checked during the Access Control Positions Security check up held on Wednesday. Any change of position has to be agreed by Dorna.

### **LIST OF SAMPLE BOARDS**

Dorna will provide the Circuit/Promoter with the following Sample Boards:

- General Admission - Personal Sample Board
- Paddock Admission - Personal Sample Board
- Pit Lane Admission - Personal Sample Board
- Media Centre Admission - Personal Sample Board
- TV Compound and Commentary Booths - Personal Sample Board
- Race Control Admission - Personal Sample Board
- Service Road Access Admission - Personal Sample Board
- Photo Shuttle Busses Admission - Personal Sample Board
- General Admission - Vehicles Sample Board
- Paddock Admission - Vehicles Sample Board
- Service Road Access Admission - Vehicles Sample Board
- Vendor Area - Personal and Vehicles Sample Boards
- Passes Conditions and Rules Sample Board
- Press Conference Admission - Personal Sample Board
- Track Vehicles Access Admission
- Viewing Area (only when Viewing Area Grandstand has limited capacity)
- MotoGP™ Class Motorhomes Area
- Medical Centre Admission

The need for additional Sample Boards must be communicated to the Dorna Security Director.

Final numbers might vary depending on each G.P.

Pass Conditions Sample Boards must be placed in Main Access of the Circuit and All Paddock accesses.



## S9. TOW TRUCK

The Circuit/Promoter must provide a Tow Truck that will be used to remove any unauthorized vehicles from all MotoGP™ Areas.

The Tow Truck must be ready and operative starting from Monday, 12:00 h until Sunday evening. The position of this Tow Truck will be defined during the Event Security Meeting held on Tuesday at 17:00 h.

The Circuit/Promoter is not allowed to tow away any vehicle from any MotoGP™ Area without an approval given by the Dorna Security Director.

## **S10. PASS SYSTEM APPLIED DURING TEST DAYS**

### **PASS SYSTEM**

Special Passes will be produced for each of the official post GP and off season group tests organized by Dorna/ IRTA.

These passes will be provided with a cut off system at the bottom for the differentiation between paddock, service road and pit lane.

Only personal permanent passes from the current season will be valid together with special passes produced for the test.

### **ACCESS TO PIT LANE**

Access to pit lane will be limited to the media and worker full passes.

Also the test passes with the pit lane label should be admitted.

### **ACCESS TO SERVICE ROAD**

Access to the service road will be limited to the following passes:

- Media and worker full passes.
- Media and worker Track passes.
- Premium pass.

Also the test passes with the service road and pit lane label should be admitted.

### **SCOOTERS**

Personal passes valid for the test will grant access to the service road with scooter in connection with the pass level.

### **CARS/VANS**

Only the vehicles with permanent Official and ALL Access vehicle passes will be allowed to enter the service roads.

### **PARKING AREAS AND PADDOCK ACCESS**

No special vehicles passes will be produced for the tests. All personal passes valid for the test will grant also vehicle parking.

All cars attending to the tests will have to park in the Parking P1 area used during the MotoGP™ Event or the parking area which is more convenient for the Circuit. No cars will be allowed inside the paddock at all times.

Only the permanent Official and All Access vehicle passes will be allowed to enter the paddock without restrictions.

## S11. SECURITY PERSONNEL REQUEST

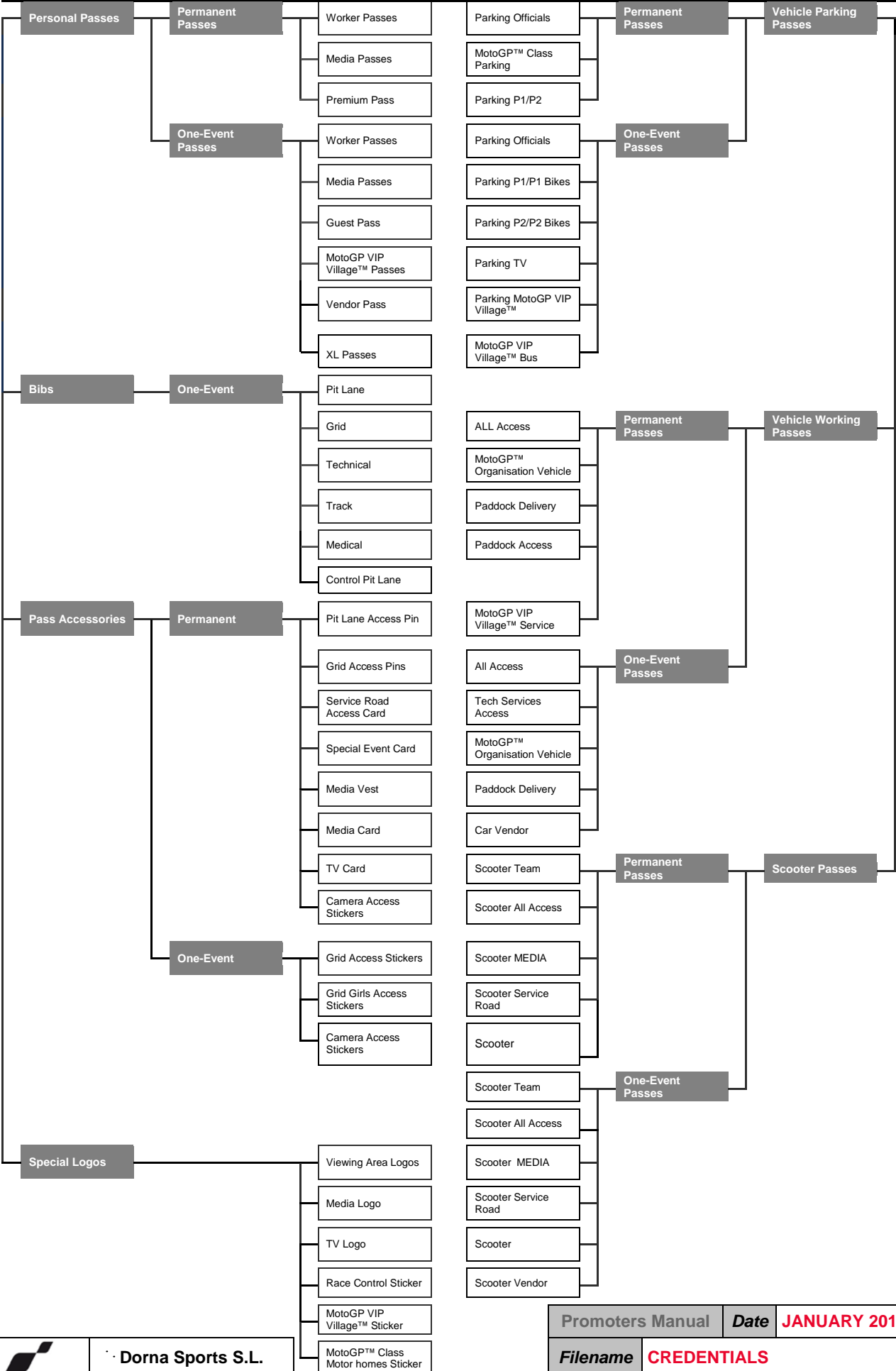
The final number of personnel for security purposes will be directly related with the amount of gates/accesses, as well as the specific requirements for each of these gates/accesses, like scanners and other possibilities in the different MotoGP™ areas, moreover this number has to be agreed with Dorna.

*(SEE SECURITY PERSONNEL REQUEST) PAGE 62.*

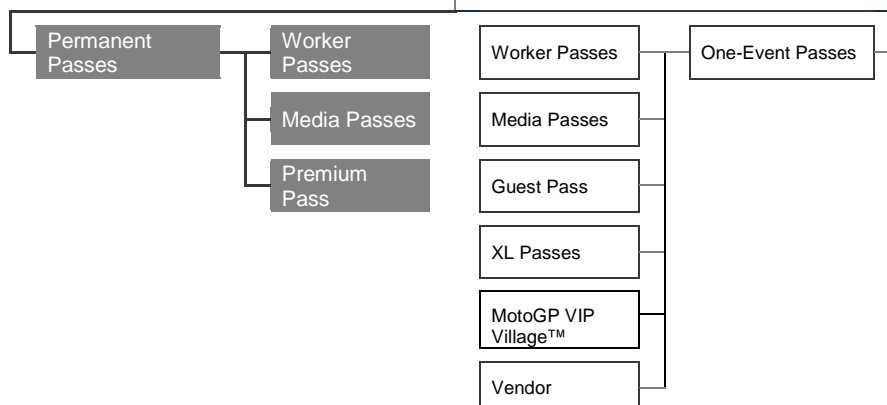
## S12. DESCRIPTIONS AND ANNEXES



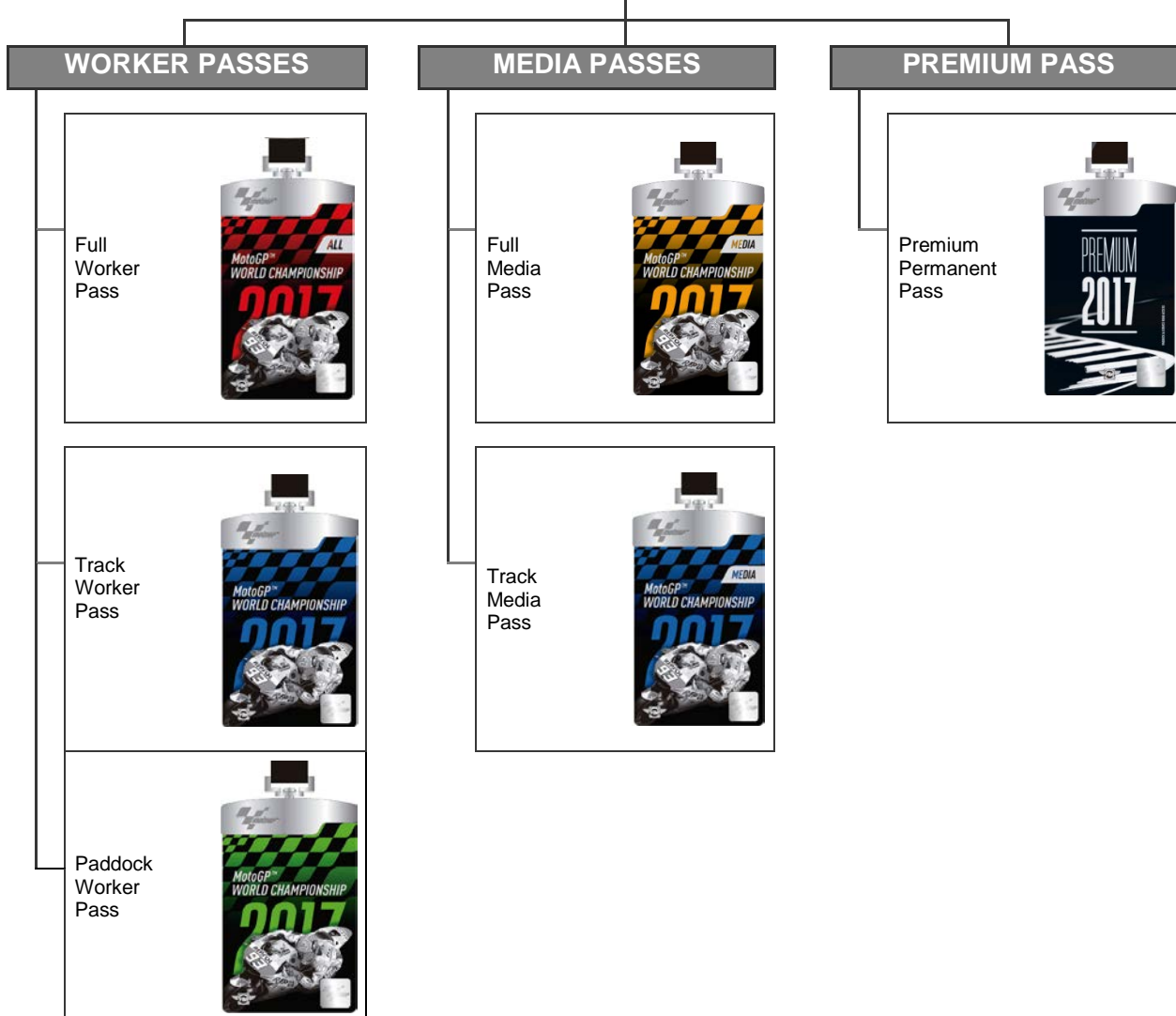
## MotoGP™ CREDENTIALS



## MotoGP™ PERSONAL PASSES



## MotoGP™ PERSONAL PERMANENT PASSES



Promoters Manual | Date | **JANUARY 2017**

Filename | **PERSONAL PASSES**

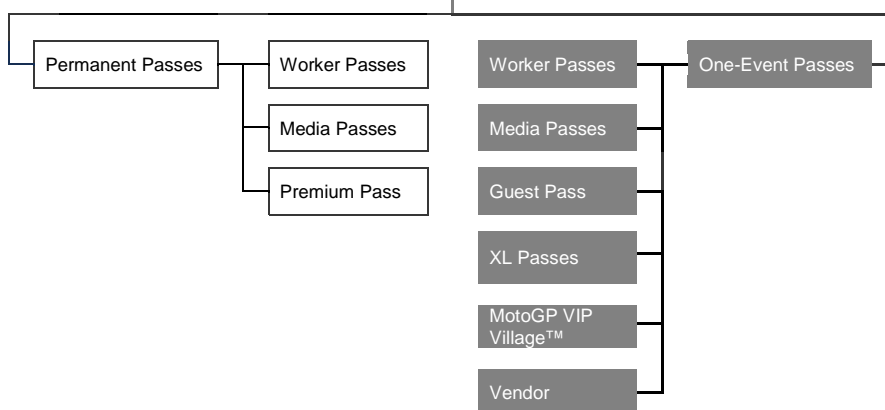
Description | **SUMMARY PERSONAL PERMANENT PASSES**



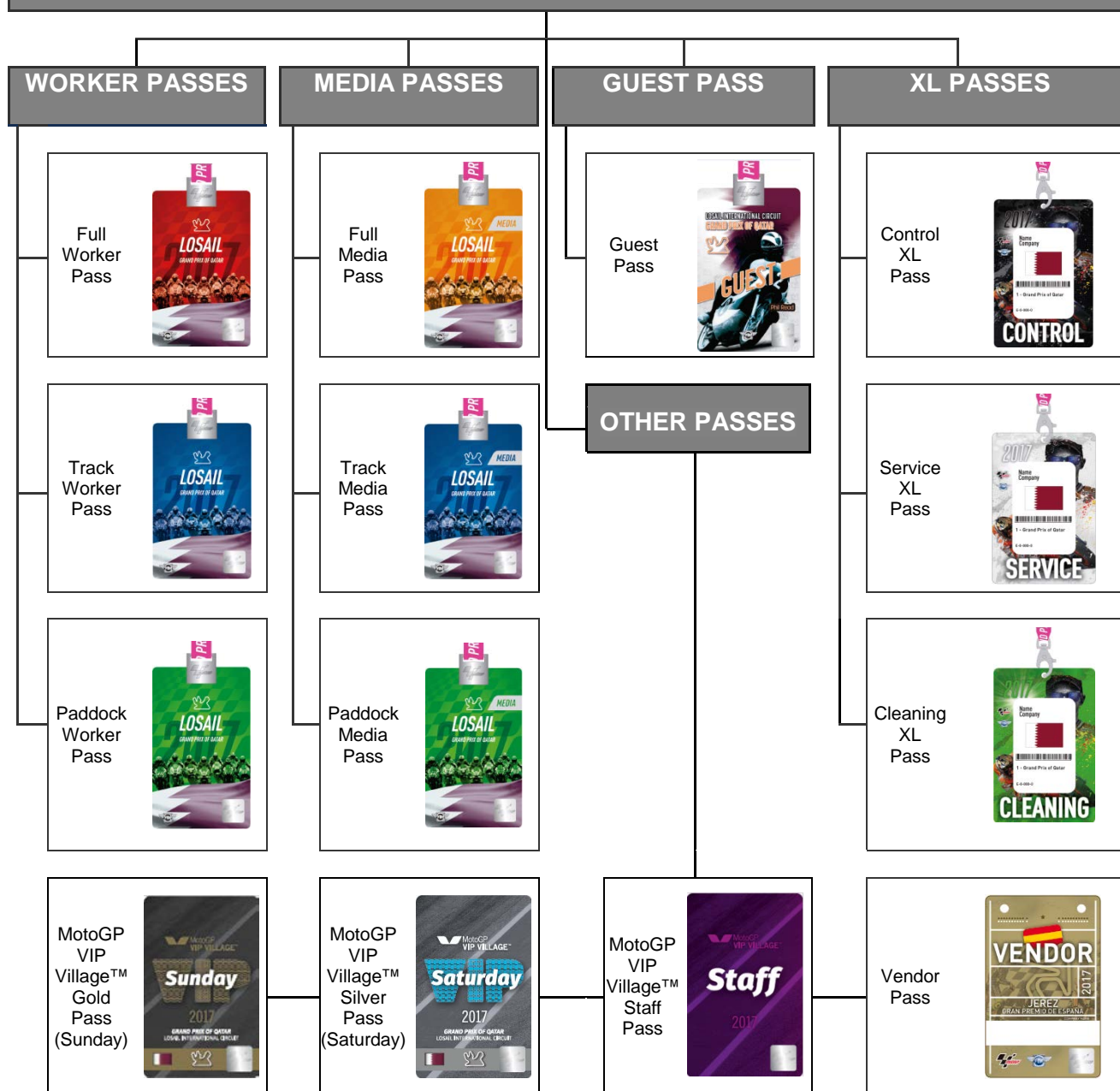
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**Operations Department**

## MotoGP™ PERSONAL PASSES



## MotoGP™ PERSONAL ONE-EVENT PASSES



Promoters Manual **Date** JANUARY 2017

Filename **PERSONAL PASSES**

Description **SUMMARY PERSONAL ONE EVENT PASSES**



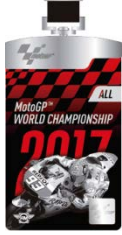
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**Operations Department**

## FULL WORKER PASS

### PERMANENT FULL WORKER PASSES

All Categories



MotoGP™



Moto2™



Moto3™



Reverse



Ribbon



### ONE-EVENT FULL WORKER PASSES

All Categories



MotoGP™



Moto2™



Moto3™



Reverse



Ribbon



### PASS DESCRIPTION

- This pass is used by workers that need to access Pit Lane to fulfil their professional activity.
- **Allows access to Paddock, Service Road, Track and Pit Lane:**
  - **Access to Paddock:** unrestricted at all times
  - **Access to Service Roads:** unrestricted at all times
  - **Access to Track:** only once all track activity including support races has finished
  - **Access to Pit Lane:**
    - ➔ restricted during track activity - allows access only during the sessions of the corresponding category (All Areas Full Worker Pass allows unrestricted access).
    - ➔ unrestricted at periods of non-track activity.
- **Access to other areas:**
  - **Access to Signalling Wall:**
    - ➔ Team members of the corresponding class wearing team uniforms can access the Signalling Wall. Maximum of four persons per rider can access the teams' canopies at the same time.
    - ➔ Media Vest
    - ➔ Pit Lane Pin Access
  - **Access to Starting Grid:**
    - ➔ Grid Access (pin or paper sticker) must be attached to the pass.
    - ➔ Media Vest
  - **Access to Parc Fermé:**
    - ➔ unrestricted at all times
  - **Access to Media Centre:**
    - ➔ Media Logo must be visible on the reverse side of the pass.
    - ➔ Media Card must be attached to the pass.
  - **Access to TV Areas (TV Compound & Commentary Booths):**
    - ➔ TV Logo must be visible on the reverse side of the pass.
    - ➔ TV Card must be attached to the pass.
  - **Access to MotoGP VIP Village™:**
    - ➔ MotoGP VIP Village™ Logo must be visible on the reverse side of the pass.
  - **Access to MotoGP™ Class Motor homes Area:**
    - ➔ All worker passes are allowed in.
- **Pass specifications:** All Full Worker Passes are designed in red colour.
  - MotoGP™ Hologram is printed on the front side of all passes.
  - All Full Worker Passes have barcode printed on the reverse side.
  - All Permanent Full Worker Passes have team/company and name printed on the reverse side as well as a photograph of the person.
  - All One-Event Full Worker Passes have team/company and name printed on the reverse side.
  - The design of One-Event Full Worker Pass and Ribbon is different at each round of the Championship.
  - Accesses to other areas are visible on the reverse side of the pass.
- **Others:**
  - The minimum age to access Pit Lane is 15 years old - this rule is superior to the type of pass.

### PASS ACCESSORIES

#### ➤ Starting Grid



Permanent/ One Event  
Indicates corresponding class

#### ➤ Media Vest



#### ➤ Media Card TV Card



### SPECIAL LOGOS

#### ➤ Viewing Area



#### ➤ Media Centre



#### ➤ Television Areas



#### ➤ Race Control



#### ➤ MotoGP VIP Village™



Promoters Manual Date **JANUARY 2017**

Filename **WORKER PASS**

Description **FULL WORKER PASS**



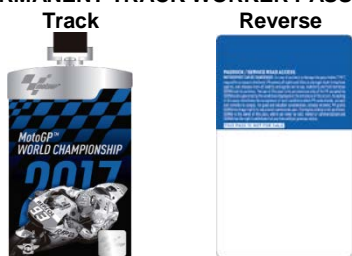
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## TRACK WORKER PASS

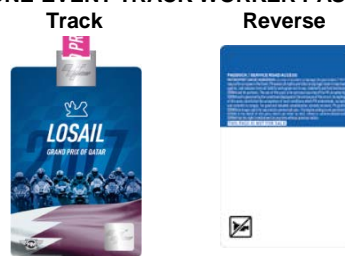
### PERMANENT TRACK WORKER PASS



#### Permanent Ribbon



### ONE-EVENT TRACK WORKER PASS



#### One-Event Ribbon



### PASS DESCRIPTION

- This pass is used by workers that need to access Service Road to fulfil their professional activity.
- **Allows access to Paddock, Service Road and Track:**
  - **Access to Paddock:** unrestricted at all times
  - **Access to Service Roads:** unrestricted at all times
  - **Access to Track:** only once all track activity including support races has finished
  - **Access to Pit Lane:**
    - Prohibited during periods of track activity
    - Friday, Saturday and Sunday allowed midday break and at the end of day once all MotoGP™ classes track activity has finished.
- **Access to other areas:**
  - **Access to Pit Lane (including Signalling Wall) during track activities:**
    - Pit Lane Access Pin allows temporary access to Pit Lane only when the holder is accompanied by holder of Full Worker Pass.
    - Media Vest allows access to Pit Lane and Signalling Wall at all times.
  - **Access to Starting Grid:**
    - with Grid Access (pin or paper sticker)
    - with Media Vest
  - **Access to Parc Fermé:**
    - with Media Vest
  - **Access to Media Centre:**
    - Media Logo must be visible on the reverse side of the pass.
    - Media Card must be attached to the pass.
  - **Access to TV Areas (TV Compound & Commentary Booths):**
    - TV Logo must be visible on the reverse side of the pass.
    - TV Card must be attached to the pass.
  - **Access to MotoGP VIP Village™:**
    - MotoGP VIP Village™ Logo must be visible on the reverse side of the pass.
  - **Access to MotoGP™ Class Motor homes Area:**
    - All worker passes are allowed in.
- **Pass specifications:**
  - All Track Worker Passes are designed in blue colour.
  - MotoGP™ Hologram is printed on the front side of all passes.
  - All Track Worker Passes have barcode printed on the reverse side.
  - Permanent Track Worker Pass has team/company and name printed on the reverse side as well as a photograph of the person.
  - One-Event Track Worker Pass has team/company or name printed on the reverse side.
  - The design of One-Event Track Worker Pass and Ribbon is different at each round of the Championship.
  - Accesses to other areas are visible on the reverse side of the pass.
- **Others:**
  - The minimum age to access Service Roads is 15 years old - this rule is superior to the type of pass.

### PASS ACCESSORIES

#### ➤ Pit Lane Pin



#### ➤ Starting Grid



Permanent/ One Event  
Indicates corresponding class

#### ➤ Media Vest



#### ➤ Media Card TV Card



### SPECIAL LOGOS

#### ➤ Viewing Area



#### ➤ Media Centre



#### ➤ Television Areas



#### ➤ Race Control



#### ➤ MotoGP VIP Village™



Promoters Manual Date **JANUARY 2017**

Filename **WORKER PASS**

Description **TRACK WORKER PASS**

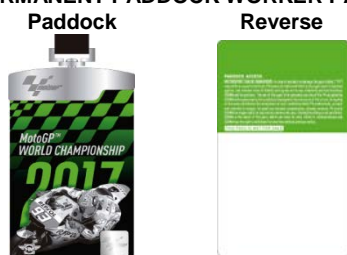


Dorna Sports S.L.

Operations Department

## PADDOCK WORKER PASS

### PERMANENT PADDOCK WORKER PASS



### ONE-EVENT PADDOCK WORKER PASS



#### Permanent Ribbon



#### One-Event Ribbon



### PASS DESCRIPTION

- This pass is used by workers that need to access Paddock to fulfil their professional activity.
- **Allows access to Paddock:**
  - **Access to Paddock:** unrestricted at all times
  - **Access to Service Roads:** prohibited at all times
  - **Access to Track:** prohibited at all times
  - **Access to Pit Lane:** prohibited at all times
- **Access to other areas:**
  - **Access to Pit Lane (including Signalling Wall) during track activities:**
    - Pit Lane Access pin allows temporary access to Pit Lane only when the holder is accompanied by holder of Full Worker Pass.
    - Media Vest allows access to Pit Lane and Signalling Wall at all times.
  - **Access to Starting Grid:**
    - with Grid Access (pin or paper sticker)
    - with Media Vest
  - **Access to Parc Fermé:**
    - with Media Vest
  - **Access to Media Centre:**
    - Media Logo must be visible on the reverse side of the pass.
    - Media Card must be attached to the pass.
  - **Access to TV Areas (TV Compound & Commentary Booths):**
    - TV Logo must be visible on the reverse side of the pass.
    - TV Card must be attached to the pass.
  - **Access to MotoGP VIP Village™:**
    - MotoGP VIP Village™ Logo must be visible on the reverse side of the pass.
  - **Access to MotoGP™ Class Motor homes Area:**
    - All worker passes are allowed in.
- **Pass specifications:**
  - All Paddock Worker Passes are designed in green colour.
  - MotoGP™ Hologram is printed on the front side of all passes.
  - All Paddock Worker Passes have barcode printed on the reverse side.
  - Permanent Paddock Worker Pass has team/company and name printed on the reverse side as well as a photograph of the person.
  - One-Event Paddock Worker Pass has team/company and name printed on the reverse side.
  - The design of One-Event Paddock Worker Pass and Ribbon is different at each round of the Championship.
  - Accesses to other areas are visible on the reverse side of the pass.

### PASS ACCESSORIES

#### ➤ Pit Lane Pin



#### ➤ Starting Grid



Permanent/ One Event  
Indicates corresponding class

#### ➤ Media Vest



#### ➤ Media Card TV Card



### SPECIAL LOGOS

#### ➤ Viewing Area



#### ➤ Media Centre



#### ➤ Television Areas



#### ➤ Race Control



#### ➤ MotoGP VIP Village™



Promoters Manual Date **JANUARY 2017**

Filename **WORKER PASS**

Description **PADDOCK WORKER PASS**



Dorna Sports S.L.

Operations Department

## FULL MEDIA PASS

### PERMANENT FULL MEDIA PASS

#### Full Media



#### Reverse



#### Permanent Ribbon



### ONE-EVENT FULL MEDIA PASS

#### Full Media



#### Reverse



#### One-Event Ribbon



### PASS DESCRIPTION

- This pass is used by all media, radio and television representatives that need to access Pit Lane to fulfil their professional activity.
- **Allows access to Media Centre and Paddock, Service Roads, Track and Pit Lane:**
  - **Access to Media Centre:** unrestricted at all times
  - **Access to Press Conferences:** unrestricted at all times
  - **Access to Photo Shuttle Buses:** unrestricted at all times
  - **Shooting of the Podium Ceremony:** unrestricted at all times (no Media Vest is needed)
  - **Access to Paddock:** unrestricted at all times
  - **Access to Service Roads:** unrestricted at all times
  - **Access to Track:** only once all track activity including support races has finished
  - **Access to Pit Lane:**
    - until Saturday, 12:35 h - unrestricted at all times
    - from Saturday 12:35 h and Sunday - only with Media Vest or Pit Lane Pin
    - restricted to periods of non-track activities (morning and midday break, late afternoon once all MotoGP™ classes track activity has finished)
- **Access to other areas:**
  - **Access to Signalling Wall:**
    - with Media Vest
    - with Pit Lane Pin
  - **Access to Starting Grid:**
    - with Media Vest
    - with Grid Access (pin or paper sticker).
  - **Access to Parc Fermé:**
    - with Media Vest
  - **Access to Media Centre:**
    - all Media passes have unrestricted access at all times.
  - **Access to TV Areas** (TV Compound & Commentary Booths):
    - TV Logo must be visible on the reverse side of the pass.
    - TV Card must be attached to the pass.
  - **Access to MotoGP VIP Village™:**
    - MotoGP VIP Village™ Logo must be visible on the reverse side of the pass.
  - **Access to MotoGP™ Class Motor homes Area:**
    - All Media passes are allowed in.
- **Pass specifications:**
  - All Full Media Passes are designed in orange colour and have a MEDIA stamp on the front of the pass.
  - MotoGP™ Hologram is printed on the front side of all passes.
  - All Full Media Passes have barcode printed on the reverse side.
  - Permanent Full Media Pass has company and name printed on the reverse side as well as a photograph of the person.
  - One-Event Full Media Pass has company and name printed on the reverse side.
  - The design of One-Event Full Media Pass and Ribbon is different at each round of the Championship.
  - Accesses to other areas are visible on the reverse side of the pass.
- **Others:**
  - Only persons over 18 years old are granted with Full Media Pass.

### PASS ACCESSORIES

#### ➤ Pit Lane Pin



#### ➤ Starting Grid



Permanent/ One Event  
Indicates corresponding class

#### ➤ Media Vest



#### ➤ TV Card



### SPECIAL LOGOS

#### ➤ Viewing Area



#### ➤ Media Centre



#### ➤ Television Areas



#### ➤ Race Control



#### ➤ MotoGP VIP Village™



Promoters Manual Date **JANUARY 2017**

Filename **MEDIA PASS**

Description **FULL MEDIA PASS**



Dorna Sports S.L.

Operations Department

## TRACK MEDIA PASS

### PERMANENT TRACK MEDIA PASS

Track Media



Reverse



Permanent Ribbon



### ONE-EVENT TRACK MEDIA PASS

Track Media



Reverse



One-Event Ribbon



### PASS DESCRIPTION

- This pass is used by all media, radio and television representatives that need to access Service Roads to fulfil their professional activity.
- **Allows access to Media Centre and Paddock, Service Roads and Track:**
  - **Access to Media Centre:** unrestricted at all times
  - **Access to Press Conferences:** unrestricted at all times
  - **Access to Photo Shuttle Buses:** unrestricted at all times
  - **Shooting of the Podium Ceremony:** unrestricted at all times (no Media Vest is needed)
  - **Access to Paddock:** unrestricted at all times
  - **Access to Service Roads:** unrestricted at all times
  - **Access to Track:** only once all track activity including support races has finished
  - **Access to Pit Lane:**
    - prohibited during periods of track activity
    - Friday, Saturday and Sunday allowed midday break and at the end of day once all MotoGP™ classes track activity has finished.
- **Access to other areas:**
  - **Access to Pit Lane (including Signalling Wall) during track activities:**
    - Pit Lane Access Pin allows temporary access to Pit Lane only when the holder is accompanied by holder of Full Worker Pass.
    - Media Vest allows access to Pit Lane at all times.
  - **Access to Starting Grid:**
    - with Media Vest
    - with Grid Access (pin or paper sticker)
  - **Access to Parc Fermé:**
    - with Media Vest
  - **Access to Media Centre:**
    - all Media passes have unrestricted access at all times.
  - **Access to TV Areas (TV Compound & Commentary Booths):**
    - TV Logo must be visible on the reverse side of the pass.
    - TV Card must be attached to the pass.
  - **Access to MotoGP VIP Village™:**
    - MotoGP VIP Village™ Logo must be visible on the reverse side of the pass.
  - **Access to MotoGP™ Class Motor homes Area:**
    - all Media passes are allowed in.
- **Pass specifications:**
  - All Track Media Passes are designed in blue colour and have a MEDIA stamp on the front of the pass.
  - MotoGP™ Hologram is printed on the front side of all passes.
  - All Track Media Passes have bar code printed on the reverse side.
  - Permanent Track Media Pass has company and name printed on the reverse side as well as a photograph of the person.
  - One-Event Track Media Pass has company and name printed on the reverse side.
  - The design of One-Event Track Media Pass and Ribbon is different at each round of the Championship.
  - Accesses to other areas are visible on the reverse side of the pass.
- **Others:**
  - Only persons over 18 years are granted with Track Media Pass.

### PASS ACCESSORIES

#### ➤ Pit Lane Pin



#### ➤ Starting Grid



Permanent/ One Event  
Indicates corresponding class

#### ➤ Media Vest



#### ➤ TV Card



### SPECIAL LOGOS

#### ➤ Viewing Area



#### ➤ Media Centre



#### ➤ Television Areas



#### ➤ Race Control



#### ➤ MotoGP VIP Village™



Promoters Manual Date **JANUARY 2017**

Filename **MEDIA PASS**

Description **TRACK MEDIA PASS**



Dorna Sports S.L.

Operations Department



## Paddock Media Pass

### ONE-EVENT Paddock MEDIA PASS

#### Paddock Media



#### Reverse



### One-Event Ribbon



### PASS DESCRIPTION

- This pass is used by all media, radio and television representatives that need to access Paddock to fulfil their professional activity.
- **Allows access to Media Centre and Paddock:**
  - **Access to Media Centre:** unrestricted at all times
  - **Access to Press Conferences:** unrestricted at all times
  - **Access to Photo Shuttle Buses:** prohibited at all times
  - **Shooting of the Podium Ceremony:** prohibited at all times
  - **Access to Paddock:** unrestricted at all times
  - **Access to Service Roads:** prohibited at all times
  - **Access to Track:** prohibited at all times
  - **Access to Pit Lane:** prohibited at all times
- **Access to other areas:**
  - **Access to Pit Lane (including Signalling Wall):**
    - Pit Lane Access Pin allows temporary access to Pit Lane only when the holder is accompanied by holder of Full Worker Pass.
    - Media Vest allows access to Pit Lane and Signalling Wall at all times.
  - **Access to Starting Grid:**
    - with Media Vest
    - with Grid Access (pin or paper sticker).
  - **Access to Parc Fermé:**
    - with Media Vest
  - **Access to Media Centre:**
    - all Media passes have unrestricted access at all times.
  - **Access to TV Areas** (TV Compound & Commentary Booths):
    - TV Logo must be visible on the reverse side of the pass.
    - TV Card must be attached to the pass.
  - **Access to MotoGP VIP Village™:**
    - MotoGP VIP Village™ Logo must be visible on the reverse side of the pass.
  - **Access to MotoGP™ Class Motor homes Area:**
    - All Media passes are allowed in.
- **Pass specifications:**
  - Paddock Media Pass is only One-Event Pass.
  - Paddock Media Pass is designed in green colour and has a MEDIA stamp on the front of the pass.
  - MotoGP™ Hologram is printed on the front side of all passes.
  - Paddock Media Pass has barcode printed on the reverse side.
  - One-Event Paddock Media Pass has company and name printed on the reverse side.
  - The design of One-Event Paddock Media Pass and Ribbon is different at each round of the Championship.
  - Accesses to other areas are visible on the reverse side of the pass.
- **Others:**
  - Only persons over 18 years old are granted with Paddock Media Pass.

### PASS ACCESSORIES

#### ➤ Pit Lane Pin



#### ➤ Starting Grid



*Permanent/ One Event  
Indicates corresponding class*

#### ➤ Media Vest



#### ➤ TV Card



### SPECIAL LOGOS

#### ➤ Viewing Area



#### ➤ Media Centre



#### ➤ Television Areas



#### ➤ Race Control



#### ➤ MotoGP VIP Village™



Promoters Manual Date **JANUARY 2017**

Filename **MEDIA PASS**

Description **Paddock MEDIA PASS**



Dorna Sports S.L.

Operations Department

## PREMIUM (PERMANENT) PASS

### PREMIUM PASS



### Permanent Ribbon



### PASS DESCRIPTION

- This pass is used by guests that are granted with access to Service Road.
- **Allows access to Paddock, Service Roads and Track:**
  - **Access to Paddock:** unrestricted at all times
  - **Access to Service Roads:** unrestricted at all times and walking
  - **Access to Track:** only once all track activity including support races has finished and walking
  - **Access to Pit Lane:**
    - prohibited during periods of track activity
    - Friday, Saturday and Sunday allowed midday break and at the end of day once all MotoGP™ classes track activity have finished.
- **Access to other areas:**
  - **Access to Pit Lane (including Signalling Wall) during track activities:**
    - Pit Lane Access Pin allows temporary access to Pit Lane only when the holder is accompanied by holder of Full Worker Pass.
    - Media Vest allows access to Pit Lane at all times.
  - **Access to Starting Grid:**
    - with Grid Access (pin or paper sticker)
    - with Media Vest
  - **Access to Parc Fermé:**
    - with Media Vest
  - **Access to Media Centre:**
    - Media Logo must be visible on the reverse side of the pass.
    - Media Card must be attached to the pass.
  - **Access to TV Areas (TV Compound & Commentary Booths):**
    - TV Logo must be visible on the reverse side of the pass.
    - TV Card must be attached to the pass.
  - **Access to MotoGP VIP Village™:**
    - MotoGP VIP Village™ Logo must be visible on the reverse side of the pass.
  - **Access to MotoGP™ Class Motor Homes Area:**
    - Permanent passes are allowed, Worker and Media one event passes are allowed also. Guest passes with MH logo only.
- **Pass specifications:**
  - Premium Pass is designed in black colour.
  - MotoGP™ Hologram is printed on the front side of the pass.
  - Premium Pass has barcode printed on the reverse side.
  - Premium Pass has company and name printed on the reverse side as well as a photograph of the person.
  - Accesses to other areas are visible on the reverse side of the pass.
- **Others:**
  - The minimum age to access Pit Lane and Service Roads is 15 years old - this rule is superior to the type of pass.

### PASS ACCESSORIES

#### ➤ Pit Lane Pin



#### ➤ Starting Grid



Permanent/ One Event  
Indicates corresponding class

#### ➤ Media Vest



#### ➤ Media Card TV Card



### SPECIAL LOGOS

#### ➤ Viewing Area



#### ➤ Media Centre



#### ➤ Television Areas



#### ➤ Race Control



#### ➤ MotoGP VIP Village™



#### ➤ Motor homes Area



Promoters Manual Date **JANUARY 2017**

Filename **PREMIUM TRACK**

Description **PREMIUM PERMANENT PASS**



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Operations Department

## GUEST (ONE-EVENT) PASS

### GUEST PASS



### One-Event Ribbon



### PASS DESCRIPTION

- This pass is used by guests that are granted with access to Paddock.
- **Allows access to Paddock:**
  - **Access to Paddock:** unrestricted at all times
  - **Access to Service Roads:** prohibited at all times
  - **Access to Track:** prohibited at all times
  - **Access to Pit Lane:** prohibited at all times
- **Access to other areas:**
  - **Access to Pit Lane (including Signalling Wall) during track activities:**
    - Pit Lane Access Pin allows temporary access to Pit Lane only when the holder is accompanied by holder of Full Worker Pass.
    - Media Vest allows access to Pit Lane at all times.
  - **Access to Starting Grid:**
    - with Grid Access (pin or paper sticker)
    - with Media Vest
  - **Access to Parc Fermé:**
    - with Media Vest
  - **Access to Media Centre:**
    - Media Logo must be visible on the reverse side of the pass.
    - Media Card must be attached to the pass.
  - **Access to TV Areas (TV Compound & Commentary Booths):**
    - TV Logo must be visible on the reverse side of the pass.
    - TV Card must be attached to the pass.
  - **Access to MotoGP VIP Village™:**
    - MotoGP VIP Village™ Logo must be visible on the reverse side of the pass.
  - **Access to MotoGP™ Class Motor Homes Area:**
    - All Permanent passes are allowed, Worker and Media one event passes are allowed also. One event Guest passes with MH logo only.
- **Pass specifications:**
  - All Guest Passes are designed with a legend photo and orange elements.
  - MotoGP™ Hologram is printed on the front side of all passes.
  - All Guest Passes have barcode printed on the reverse side.
  - Guest Pass has company and name printed on the reverse side.
  - The design of Guest Pass and Ribbon is different at each round of the Championship.
  - Accesses to other areas are visible on the reverse side of the pass.

### PASS ACCESSORIES

#### Pit Lane Pin



#### Starting Grid



*Permanent/ One Event  
Indicates corresponding class*

#### Media Vest



#### Media Card TV Card



### SPECIAL LOGOS

#### Viewing Area



#### Media Center



#### Television Areas



#### Race Control



#### MotoGP VIP Village™



#### Motor homes Area



**Dorna Sports S.L.**

**Operations Department**

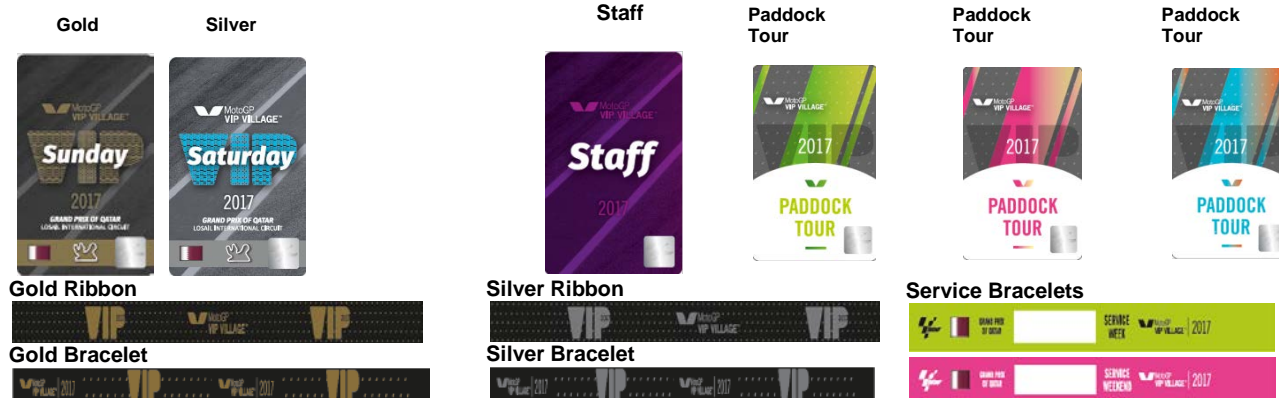
**Promoters Manual** **Date** **JANUARY 2017**

**Filename** **PREMIUM GUEST**

**Description** **GUEST PASS**

## MotoGP VIP VILLAGE™ PASSES

### MotoGP VIP VILLAGE™ PASSES



### PASS DESCRIPTION

- The MotoGP VIP Village™ passes are the only passes on sale to public. Guests are granted with Gold and/or Silver pass and once entered the MotoGP VIP Village™ will obtain also corresponding Guest Bracelet (black with gold letters for Sunday and with silver letters for Saturday).
- The MotoGP VIP Village™ Staff is wearing either MotoGP VIP Village™ Staff pass which is mainly used by Area Coordinators or Staff Bracelets which are used by waiters, cooks and other personnel.
- **Allows access to MotoGP VIP Village™:**
  - **Access to MotoGP VIP Village™:**
    - ➔ Gold pass allows access on Sunday
    - ➔ Silver pass allows access on Saturday
    - ➔ Staff pass allows access during the whole Grand Prix week
    - ➔ Week Staff Bracelet (green) allows access from Monday to Friday (both days included)
    - ➔ Weekend Staff Bracelet (pink) allows access on Saturday and Sunday
    - ➔ Paddock Tour pass gives access only to Paddock Tour
    - ➔ All Worker, Media and Premium passes with MotoGP VIP Village™ Sticker
    - ➔ Circuit Personnel wearing Cleaning Bib
  - **Access to Paddock:** prohibited at all times except of organized MotoGP VIP Village™ Paddock Tours.
  - **Access to Service Roads:** prohibited at all times except of organized MotoGP VIP Village™ Service Roads Tours.
  - **Access to Pit Lane:** prohibited at all times except of organized MotoGP VIP Village™ Pit Lane Walks and organized visits to the MotoGP VIP Village™ Canopy.
- **Access to other areas:**
  - **Access to Pit Lane (including Signalling Wall), Starting Grid, Parc Fermé, Paddock, Media Centre and Television Areas** is prohibited at all times (except of organized Visits and Tours as specified above).
- **MotoGP VIP Village™ Visits and Tours:**
  - Holders of MotoGP VIP Village™ Passes may participate in organized Visits and Tours to various MotoGP™ areas during their stay.
  - Depending on the Circuit facilities, guests have to cross different paddock areas to complete their Visit or Tour. These are allowed only for organized groups by Dorna and MotoGP VIP Village™ Staff.
    - ➔ **MotoGP VIP Village™ Paddock Tour:** MotoGP VIP Village™ guests are given the opportunity to take a 30 minute walk through the Paddock. All Paddock Tours are organized and guided by Dorna and MotoGP VIP Village™ Staff. Guests are not allowed to separate from the group, otherwise will be escorted out of the paddock.
    - ➔ **MotoGP VIP Village™ Service Road Tour:** MotoGP VIP Village™ guests are given the opportunity to take a ride along the service roads in MotoGP VIP Village™ Shuttle Buses. All Service Road Tours are organized and guided by Dorna and MotoGP VIP Village™ Staff. Guests are not allowed to leave the bus during the Service Road Tour.
    - ➔ **MotoGP VIP Village™ Pit Lane Walk:** MotoGP VIP Village™ guests are given the opportunity to take a closer look at the Pit Lane. All MotoGP VIP Village™ Pit Lane Walks are organized and guided by Dorna and MotoGP VIP Village™ Staff. The time schedule of all Pit Walks is also listed in the official time schedule.
    - ➔ **MotoGP VIP Village™ Canopy:** MotoGP VIP Village™ guests are given the opportunity to visit the MotoGP VIP Village™ Canopy at the Pit Wall. All Visits are organized and guided by Dorna and MotoGP VIP Village™ Staff.
- **Pass specifications:**
  - All MotoGP VIP Village™ Passes are only One-Event. There are not any Permanent MotoGP VIP Village™ Passes.
  - The design of MotoGP VIP Village™ Passes is different at each round of the Championship.
  - The design of the MotoGP VIP Village™ Staff Passes is the same for the whole season.
  - MotoGP™ Hologram is printed on the front side of all MotoGP VIP Village™ passes.
- **Others:**
  - Children above 2 years old must wear a MotoGP VIP Village™ Pass in order to access MotoGP VIP Village™.
  - The minimum age to participate at the MotoGP VIP Village™ Service Road Tour and MotoGP VIP Village™ Canopy visit is 15 years.

### PASS ACCESSORIES

- No pass accessories can be used together with MotoGP VIP Village™ passes.

### SPECIAL LOGOS

- No special logos apply to MotoGP VIP Village™ passes.
- MotoGP VIP Village™ Sticker



Can be attached to any Worker, Media and Premium or Guest Pass.

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Promoters Manual	Date	JANUARY 2017
Filename	PERSONAL PASS	
Description	VIP VILLAGE PASS	



## VENDOR PASS

### VENDOR PASS

#### Vendor



#### Reverse



### PASS DESCRIPTION

- Vendor Pass is used by merchandising personnel and other staff working in public areas of the Circuit.
- **Allows access to public area:**
  - **Access to Public Area:** unrestricted from Monday to Sunday.
  - **Access to Paddock:** prohibited at all times
  - **Access to Track:** prohibited at all times
  - **Access to Pit Lane:** prohibited at all times
  - **Access to MotoGP VIP Village™:** prohibited at all times
- **Pass specifications:**
  - Vendor Pass is only One-Event. There are not any Permanent Vendor Passes.
  - The design of Vendor Pass is different at every round of the Championship

### PASS ACCESSORIES

- No pass accessories can be used together with Vendor passes.

### SPECIAL LOGOS

- No special logos apply to Vendor passes.



Dorna Sports S.L.

Operations Department

Promoters Manual **Date** JANUARY 2017

Filename **VENDOR PASS**

Description **VENDOR PASS**

## XL PASSES

### GENERAL DESCRIPTIONS

#### ➤ XL Passes specifications:

- All XL Passes are One-Event only.
- All XL Passes have barcode printed in front side.
- A description of the XL Control pass explains the access to different areas and shows the design of the pass and its specifications.
- All buildings/ areas accesses related to MotoGP™ including Media Centre and Commentary Booths.
- The access to the different MotoGP™ areas with this pass is exclusively for working purposes only.
- Due to security reasons only people over 15 years old are allowed to enter the pit lane or service road this rule will be applied disregarding the kind of the pass the person is wearing.
- A description of the XL Control pass explains the access to different areas and shows the design of the pass and its specifications.
- XL Passes are issued to Circuit/Promoter working personnel at different MotoGP™ areas in the circuit premises.
- All XL Passes allow access to Paddock. Access to any other areas depends in the type of XL Pass.
- There are three types of XL Passes:
  - Control
  - Service
  - Cleaning

#### XL PASS CONTROL



#### ➤ XL Control pass is exclusively used by security staff working in paddock, service road and pit lane.

- This pass allows access to paddock, service road and pit lane (these two areas people over 15 years old mandatory rule).
- All buildings/ areas accesses related to MotoGP™ including Media Centre, TV Compound and Commentary Booths.
- The access to the different MotoGP™ areas with this pass is exclusively for working purposes only.
- Due to security reasons only people over 15 years old are allowed to enter the pit lane or service road this rule will be applied disregarding the kind of the pass the person is wearing.
- A description of the XL Control pass explains the access to different areas and shows the design of the pass and its specifications.

#### XL PASS SERVICE



#### ➤ XL service pass is exclusively used by staff performing services at different areas of the circuit.

- This pass allows access to paddock, service road and pit lane (these two areas people over 15 years old mandatory rule).
- In case of problems or service emergency this pass allows access to restricted areas.
- The pass does not allow access to MotoGP Vip Village™.
- All buildings/areas accesses related to MotoGP™ including Media centre, TV Compound and Commentary Booths.
- The access to the different MotoGP™ areas with this pass is exclusively for working purposes only.
- A description of the XL Service pass explains the access to different areas and shows the design of the pass and its specifications.

#### XL PASS CLEANING



#### ➤ XL cleaning pass is exclusively used by cleaning staff.

- This pass allows access to paddock, all buildings, Media Centre, TV Compound and Commentary Booths.
- MotoGP Vip Village™ access is allowed.
- A description of the XL Cleaning pass explains the access to different areas and shows the design of the pass its specifications.



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Operations Department

Promoters Manual Date **JANUARY 2017**

Filename **XL PASSES**

Description **XL PASSES**

# BIBS

## GENERAL DESCRIPTIONS

### ➤ Bibs specifications:

- All Bibs are One-Event only.
- Bibs are made from white cloth and colours specify each type.
- The colours of the Bibs are the same for each type during the whole season. Title of the Event is printed on all Bibs.
- All Bibs have also printed a Bib number on the top.

### PIT LANE BIB



- Pit Lane Bib is exclusively used by Marshals working in the Pit Lane.
- **Allows access to following areas for working purposes only:**
  - Paddock (for working purposes only) and Pit Lane.
  - Parc Fermé, Pit Wall - only a determinate number of Marshals will be appointed by the Race Direction.
  - No Building access is allowed.
- **Bib specifications:**
  - The Pit Lane Bib is designed in blue colour.

### TECHNICAL BIB



- Technical Bib is exclusively used by Marshals and all other staff working at the Technical Scrutineering.
- **Allows access to following areas for working purposes only:**
  - Paddock, Pit Lane and Technical Box.
  - No Building access is allowed (except of the Technical Box and its office).
- **Bib specifications:**
  - The Technical Bib is designed in violet colour.

### TRACK BIB



- Track Bib is exclusively used by Marshals working at the Track.
- **Allows access to following areas for working purposes only:**
  - Service Road and Paddock.
  - No Building access is allowed.
- **Bib specifications:**
  - The Track Bib is designed in orange colour.

### MEDICAL BIB



- Medical Bib is exclusively used by Doctors, Paramedics and Ambulance Personnel.
- **Allows access to following areas for working purposes only:**
  - Paddock, Service Road and Pit Lane in designated access only.
  - All Buildings including Media Centre and Commentary Booths in case of medical emergency.
  - MotoGP VIP Village™ in case of medical emergency.
- **Bib specifications:**
  - The Medical Bib is design in red colour.

### GRID BIB



- Grid bib is exclusively used by marshals working in the Pit Lane for grid procedures.
- **Allows access to the following areas but for working purposes only:**
  - Paddock. The Pit Lane: On race day only and once the warm ups have finished. (Also on Saturday in case there are any support races).
- **Bib specifications:**
  - The grid bib is design in Light blue colour.

### PIT LANE CONTROL



- Pit Lane Control bib is exclusively used by security working in the Pit Lane sessions.
- **Allows access to the following areas but for working purposes only:**
  - Paddock and Pit Lane
- **Bib specifications:**
  - Pit Lane Control bib is design in black colour.

Promoters Manual Date **JANUARY 2017**

Filename **BIBS**

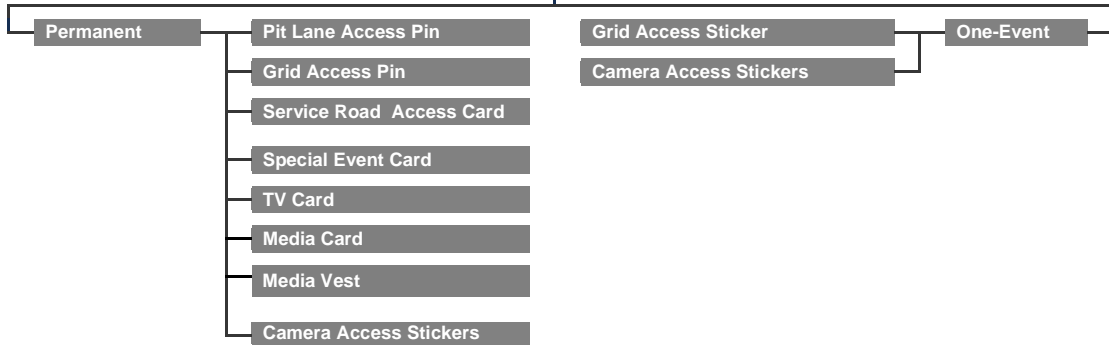
Description **BIBS**



Dorna Sports S.L.

Operations Department

## PASS ACCESSORIES-1



### GENERAL DESCRIPTIONS

#### ➤ Pass Accessories may be used:

- With any of Worker, Media, Premium or Guest Passes.
- No Pass Accessories may be used with any MotoGP VIP Village™ and/or Vendor Passes.

### PIT LANE ACCESS PIN



- Pit Lane Pin allows temporary access to the Pit Lane and Signalling Wall when the person is accompanied by holder of a Full Worker Pass of the corresponding class during the whole stay in the Pit Lane.
- **Pin specifications:**
  - The Pit Lane Access Pin is a Permanent Accessory.
  - There are three types of Pit Lane Access Pins: Moto3, Moto2 and All categories.
  - The Pit Lane Access Pin is a metal Pin and must be attached to the pass.

### GRID ACCESS PINS & STICKERS



- Grid Access Pin, Grid Access Sticker and Grid Girl sticker allow access to the Starting Grid.
- **Grid Access:**
  - ALL Grid Access: allows to its holder access to the Starting Grid for all categories.
  - MotoGP™ Grid Access: allows to its holder access to the Starting Grid for MotoGP™ class only.
  - Moto2™ Grid Access: allows to its holder access to the Starting Grid for Moto2™ class only.
  - Moto3™ Grid Access: allows to its holder access to the Starting Grid for Moto3™ class only.
  - Grid Access also allows to its holder to cross the Pit Lane in order to enter the Starting Grid 20 minutes before the Start of the Race.
- **Pin & Sticker specifications:**
  - The Grid Access can be Permanent (Grid Access Pin) or One-Event (Grid Access Sticker) Accessory. Both Accessories have the same level of access.
  - Grid Access Pin is made of metal, Grid Access Sticker is a paper sticker and both are always attached to the Ribbon of the pass.

### SERVICE ROAD ACCESS CARD



- Service Road Access Card is used to enter the Service Road. It is valid accompanied by any other MotoGP™ Pass (Worker, Premium, Guest and Media) only.
- This card is not valid to enter to Paddock, Pit Lane and any other MotoGP™ areas at any time.
- **Service Road Card specifications:**
  - The Service Road Access Card is a Permanent Accessory.

### SPECIAL EVENT CARD



- Special Event Card is used to enter the Paddock when there is an Special Event inside the Paddock Area
- This pass is valid only in a restricted time schedule.
- **Track Card specifications:**
  - The Special Event Card is a Permanent Accessory.

### TV CARD



- TV Card allows temporary access to TV Compound and Commentary Booths and must always be used together with any other MotoGP™ Pass.
- **Card specifications:**
  - The TV Card is a Permanent Accessory
  - The TV Card ribbon is white.

### MEDIA CARD



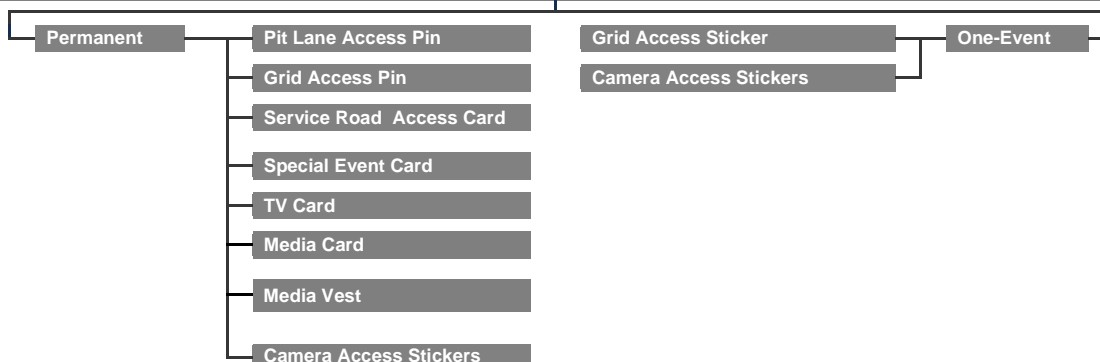
- Media Card allows temporary access to the Media Centre and must always be used together with any other MotoGP™ Pass.
- **Media Centre Access:**
  - The Media Card allows access to the Media Centre but does not give to its holder a right to have a working place in the Media Centre.
  - Access to Press Conferences and Photo Shuttle Buses is not allowed.
- **Card specifications:**
  - The Media Card is a Permanent Accessory.
  - The Media Card ribbon is white.

Promoters Manual	Date	JANUARY 2017
Filename	PASS ACCESORIES-1	
Description	PASS ACCESORIES	



Dorna Sports S.L.  
Operations Department

## PASS ACCESSORIES-2



### MEDIA VEST



- Media Vest is used exclusively by Media, TV Reporters and Technicians and allows unrestricted access to The Pit Lane, Signalling Wall and Starting Grid for all categories.
- **Vest specifications:**
  - The Media Vest is a Permanent Accessory.
  - All Media Vest are numbered in order to easily recognize each Media.
  - There are two different colours of media Vest to differentiate Reporter/photographers from TV Staff.

### CAMERA ACCESS STICKERS



- Camera Access Stickers allow filming at various Circuit areas.
- **Full Camera Access Sticker:**
  - The Full Camera Access Sticker allows filming at all Circuit areas including Pit Lane, Starting Grid etc. always when the Cameraman is wearing appropriate MotoGP™ Pass to determine area.
  - Filming is not allowed at the Medical Centre unless the Chief Doctor authorizes it.
- **Paddock Camera Access Sticker:**
  - The Paddock Camera Access Sticker allows filming in all Paddock Areas only when the Cameraman is wearing appropriate MotoGP™ Pass to enter the Paddock.
  - Filming is not allowed at the Medical Centre unless the Chief Doctor authorizes it.
- **Stickers specifications:**
  - Both Full and Paddock Camera Access Stickers can be Permanent or One-Event Accessories.
  - Both Permanent and One-Event Camera Access are paper stickers and must be affixed on the camera. Full Camera Access is designed in red colours, Paddock in green colours.

### IPF VEST



- **IPF VEST** is strictly reserved for Dorna TV personnel only usually broadcasting live.
- This vest is a distinctive for the Dorna TV personnel as mentioned above and has no meaning as far as pass access in any MotoGP areas concerns.



Dorna Sports S.L.

Events Department

Promoters Manual **Date** JANUARY 2016

**Filename** PASS ACCESORIES-2

**Description** PASS ACCESORIES

## SPECIAL LOGOS

Viewing Area Logos

Media/TV Logos

Race Control Sticker

MotoGP VIP Village™ Sticker

MotoGP™ Class Motor homes Area Sticker

### GENERAL DESCRIPTIONS

➤ **Special Logos may be used:**

- With any of Worker, Media, Premium and Guest Passes.
- No Special Logos may be used with any MotoGP VIP Village™ and/or Vendor Passes.
- All Logos are always visible on the reverse side of the Pass.

### VIEWING AREA LOGOS

Logo

Sticker



➤ Viewing Area Logos or stickers allow access to Viewing Area Grand Stand.

➤ **Viewing Area Access:**

- Viewing Area Logo: allows to its holder access to the Viewing Area Grand Stand when it is available.

➤ **Logo specifications:**

- The Viewing Area Logo can be printed on the reverse side of the pass or can be a paper sticker affixed on the reverse side of the pass. Both Logos have the same level of access.

### MEDIA LOGO

Logo

Sticker



➤ Media Logo or sticker allow access to the Media Centre.

➤ **Media Centre Access:**

- The Media Logo allows access to the Media Centre but does not give access to other Media Areas (Press Conferences and Photo Shuttle Buses) when printed on any Worker or Premium Pass.

➤ **Logo specifications:**

- The Media Logo can be printed on the reverse side of the pass or can be a paper sticker affixed on the reverse side of the pass. Both Logos have the same level of access.

### TV LOGO

Logo

Sticker



➤ TV Logo or sticker allows access to the TV Compound and Commentary Booths.

➤ **Logo specifications:**

- The TV Logo can be printed on the reverse side of the pass or can be a paper sticker affixed on the reverse side of the pass. Both Logos have the same level of access.

### RACE CONTROL STICKER

Sticker



➤ Race Control Sticker allows access to the Race Control.

➤ **Logo specifications:**

- The Race Control Logo is a paper sticker affixed on the reverse side of the pass.

### MotoGP VIP VILLAGE™ STICKER

Sticker



➤ MotoGP VIP Village™ Sticker allows access to the MotoGP VIP Village™.

➤ **Logo specifications:**

- The MotoGP VIP Village™ Logo is a paper sticker affixed on the reverse side of the pass.

### MotoGP™ CLASS MOTOR HOMES AREA STICKER

Sticker



➤ MotoGP™ Class Motor homes Sticker allows access to the MotoGP™ Class Motor homes Area for guest passes only.

➤ **Logo Specifications:**

- The MotoGP™ Class Motor homes Area Logo is a paper sticker affixed on the reverse side of the pass.

Promoters Manual Date **JANUARY 2017**

Filename **SPECIAL LOGOS**

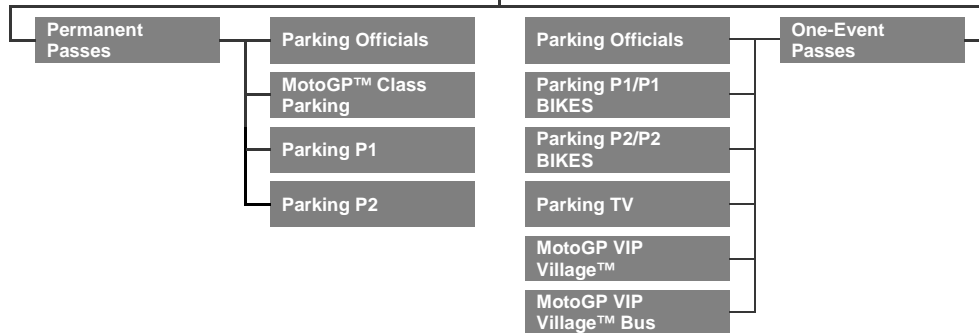
Description **SPECIAL LOGOS**



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Operations Department

## MotoGP™ VEHICLE PARKING PASSES - 1



### PARKING OFFICIALS

Permanent One Event



- Parking Officials is an exclusive parking area reserved for Race Direction members and other Authorities.
- **Allows access to:**
  - Permanent Parking Officials grants access to all MotoGP™ areas within Circuit facilities including all Parking areas, Paddock, Track and Pit Lane.
  - One-Event Parking Officials grants access to Parking Officials only.
- **Pass specifications:**
  - Permanent Pass is laminated hanger. All passes are personalised.
  - One-Event Pass is sticker and must be affixed on the front windshield.
  - The design of the One-Event Pass is different at each round of the Championship.

### MotoGP™ CLASS PARKING



- MotoGP™ Class Parking is an exclusive parking area reserved for MotoGP™ riders and team managers.
- **Allows access to:**
  - Permanent MotoGP™ Class Parking Officials grants access to MotoGP™ Class Parking only.
- **Pass specifications:**
  - MotoGP™ Class Parking is only Permanent Pass.
  - This permanent Pass is a laminated hanger. All passes are personalised.

### PARKING P1 AND PARKING P1 BIKES



- Parking P1 is a parking area reserved for teams, permanent media and other permanent staff.
- **Allows access to:**
  - Both Permanent and One-Event Passes grant access to Parking P1.
  - No motor homes are allowed to park at Parking P1, neither using this pass.
- **Pass specifications:**
  - Permanent Pass is laminated hanger. All passes are personalised.
  - One-Event Pass is sticker and must be affixed on the front windshield.
  - The design of the One-Event Pass is different at each round of the Championship.
  - Parking P1 Bikes is a bracelet and must be attached to the wrist of the holder.
  - Colour changes per GP.

### PARKING P2 AND PARKING P2 BIKES



- Parking P2 is a parking area reserved for teams, permanent and one-event media, permanent staff and guests.
- **Allows access to:**
  - This Pass grants access to Parking P2.
  - No motor homes are allowed to park at Parking P2, neither using this pass.
- **Pass specifications:**
  - Permanent Pass is laminated hanger. All passes are personalised.
  - One-Event Pass is sticker and must be affixed on the front windshield.
  - The design of the One-Event Pass is different at each round of the Championship.
  - Parking P2 Bikes is a bracelet and must be attached to the wrist of the holder.
  - Colour changes per GP.

### PARKING TV



- Parking TV is a parking area reserved for vehicles carrying television personnel.
- **Allows access to:**
  - This Pass grants access to Parking TV only (no Paddock access is allowed).
- **Pass specifications:**
  - Parking TV is only One-Event Pass.
  - One-Event Pass is sticker and must be affixed on the front windshield.
  - The design of the One-Event Pass is different at each round of the Championship.

Promoters Manual Date **JANUARY 2017**

Filename **VEHICLE PASSES**

Description **VEHICLE PARKING PASSES**

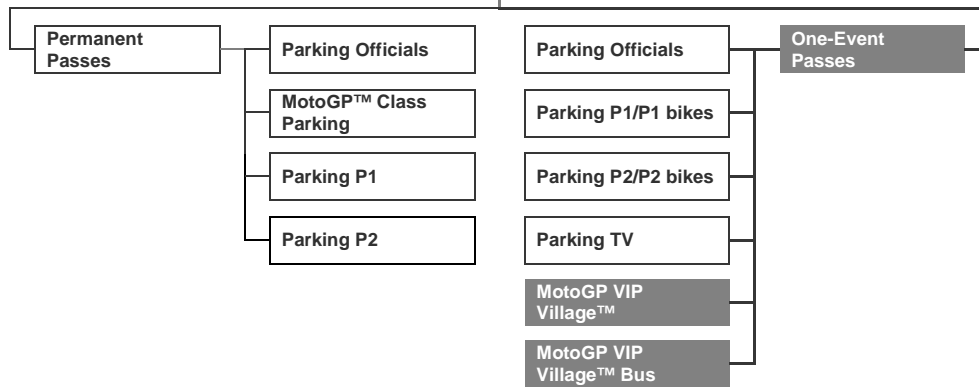


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Operations Department



## MotoGP™ VEHICLE PARKING PASSES - 2



### MotoGP VIP VILLAGE™ PARKING - FRIDAY



- Parking MotoGP VIP Village™ is an exclusive parking area reserved for MotoGP VIP Village™ guests and MotoGP VIP Village™ staff and suppliers.
- **Allows access to:**
  - One-Event Friday Pass grants access to Parking MotoGP VIP Village™ on Friday only.
  - It is not allowed to access the Parking MotoGP VIP Village™ on Saturday or Sunday with this pass.
- **Pass specifications:**
  - One-Event Pass is sticker and must be affixed on the front windshield.
  - The design of the One-Event Pass is different at each round of the Championship.
  - Valid day is clearly visible on the front side of the Pass.

### MotoGP VIP VILLAGE™ PARKING - SATURDAY



- Parking MotoGP VIP Village™ is an exclusive parking area reserved for MotoGP VIP Village™ guests and MotoGP VIP Village™ staff and suppliers.
- **Allows access to:**
  - One-Event Saturday Pass grants access to Parking MotoGP VIP Village™ on Saturday only.
  - It is not allowed to access the Parking MotoGP VIP Village™ on Friday or Sunday with this pass.
- **Pass specifications:**
  - One-Event Pass is sticker and must be affixed on the front windshield.
  - The design of the One-Event Pass is different at each round of the Championship.
  - Valid day is clearly visible on the front side of the Pass.

### MotoGP VIP VILLAGE™ PARKING - SUNDAY



- Parking MotoGP VIP Village™ is an exclusive parking area reserved for MotoGP VIP Village™ guests and MotoGP VIP Village™ staff and suppliers.
- **Allows access to:**
  - One-Event Sunday Pass grants access to Parking MotoGP VIP Village™ on Sunday only.
  - It is not allowed to access the Parking MotoGP VIP Village™ on Saturday or Friday.
- **Pass specifications:**
  - One-Event Pass is sticker and must be affixed on the front windshield.
  - The design of the One-Event Pass is different at each round of the Championship.
  - Valid day is clearly visible on the front side of the Pass.

### MotoGP VIP VILLAGE™ PARKING - BUS



- Parking MotoGP VIP Village™ Bus is an exclusive parking area reserved for MotoGP VIP Village™ guests coming to the Grand Prix in a bus.
- **Allows access to:**
  - One-Event Bus Pass grants access to Parking MotoGP VIP Village™ on, Saturday and Sunday.
- **Pass specifications:**
  - One-Event Pass is sticker and must be affixed on the front windshield.
  - The design of the One-Event Pass is different at each round of the Championship and number of the Event is printed on the front side of the pass.

Promoters Manual Date **JANUARY 2017**

Filename **VIP VILLAGE PARKING**

Description **VEHICLE PARKING PASSES 2**

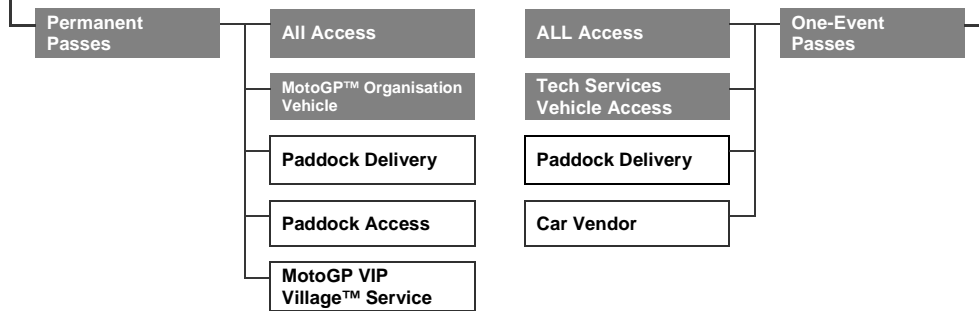


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## MotoGP™ VEHICLE WORKING PASSES - 1



### ALL ACCESS

Permanent One Event



- ALL Access is a transit pass that allows access to the Track. It is used by the Race Direction members, Dorna officials, Timekeeping, Television, Maintenance and other emergency vehicles.
- **Allows access to:**
  - Track and all MotoGP™ Areas necessary to cross to arrive to the Track (e.g. Pit Lane, Service Road, Paddock etc.). All passengers must wear appropriate MotoGP™ Personal Pass.
  - This pass does not allow park the car inside the Paddock.
  - Appropriate Parking Pass is needed to park the car in corresponding Parking Area.
- **Pass specifications:**
  - Permanent Pass is laminated hanger. All passes are personalised.
  - One-Event Pass is sticker and must be affixed on the front windshield.
  - The design of the One-Event Pass is different at each round of the Championship.

### TECH SERVICES VEHICLE ACCESS



- Tech Services Vehicle Access is a transit pass that allows access the Service Roads. It is used by Ambulances, Firemen, Television, Photo Shuttle and MotoGP VIP Village™ Shuttle Buses.
- **Allows access to:**
  - Service Roads and all MotoGP™ Areas necessary to cross to arrive to the Service Roads (e.g. Paddock etc.). All passengers must wear appropriate MotoGP™ Personal Pass.
  - This pass does not allow to park the car inside the Paddock. Only vehicles providing a service (Photo Shuttle and MotoGP VIP Village™ Shuttle Buses) will have a designate place to stop during the working hours.
  - Appropriate Parking Pass is needed to park the car in corresponding Parking Area.
- **Pass specifications:**
  - Tech Services is only One-Event Pass. It is sticker and must be affixed on the front windshield.
  - The design of the Pass is different at each round of the Championship.

### MotoGP™ ORGANISATION VEHICLE



- The MotoGP™ Organisation Vehicle is a pass to some designated working trucks which need to entry the paddock to park earlier than any other trucks.
- **Allows access to:**
  - Paddock – these vehicles will enter the Circuit before than any other trucks according to IRTA and the circuit, in order to park in the designated area in the paddock to stay for the rest of the week.
- **Pass specifications:**
  - Permanent Pass is laminated and must be visible in the front windshield.



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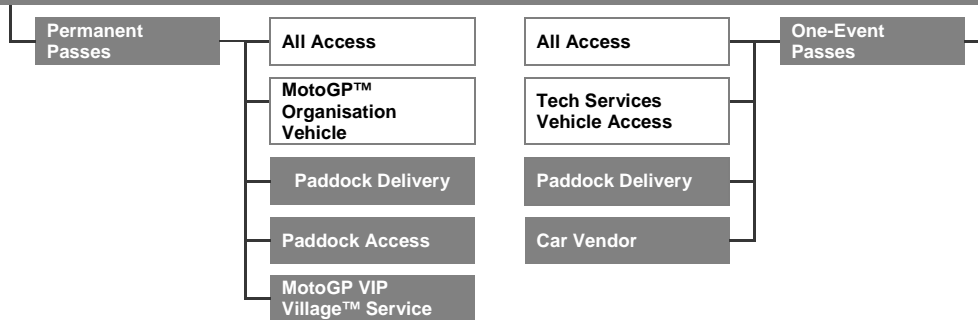
Operations Department

Promoters Manual Date **JANUARY 2017**

Filename **VEHICLE PASSES**

Description **VEHICLE WORKING PASSES 1**

## MotoGP™ VEHICLE WORKING PASSES - 2



### PADDOCK DELIVERY



- Paddock Delivery Pass is used to deliver and unload goods inside the Paddock Areas.
- Unloading should not take more than 15 minutes and has to follow standard procedures.
- **Unloading Procedures:**
  - Upon the arrival of the vehicle to the Circuit Gate, the driver must present delivery Pass and documents specifying the recipient and goods specifications.
  - The Circuit Person in Charge controlling Delivery Passes will note the entry time, vehicle plate number, its destination and number of people inside the vehicle on the Paddock Delivery Registration Table and he will write the Pass Number on the Table. The driver is not obliged to wear any Personal Pass.
  - The driver has to unload the goods as fast as possible and leave immediately once the unloading has been completed.
  - When leaving the Circuit, the Circuit Person in Charge must note the exit time.
  - This pass does not allow park the car inside the Paddock.
- **Types of Paddock Delivery Passes:**
  - Paddock Delivery Wednesday and Thursday: delivery is allowed during the whole day.
  - Paddock Delivery Friday, Saturday and Sunday: delivery is restricted and is only allowed until 8:30 h in the morning and from 17:30 h Fri and Sat, and from 18:00 h. on Sunday. Thus no delivery is allowed from 8:30 until 17:30 h. Fri and Sat, and 18:00 h on Sunday.
- **Pass specifications:**
  - Both Permanent and One-Event Passes are laminated. Passes valid for Wednesday and Thursday are designed in different colours than Friday/Saturday and Sunday passes.
  - The design of the One-Event Pass is different at each round of the Championship.

### PADDOCK ACCESS



- Paddock Access is a delivery pass for exceptional occasions and has no time restrictions.
- **Allows access to:**
  - Paddock Areas all days without any time restrictions.
  - This pass is used in case of any emergency.
  - Appropriate Parking Pass is needed to park the car in corresponding Parking Area.
- **Pass specifications:**
  - Paddock Access is only Permanent Pass.

### MotoGP VIP VILLAGE™ SERVICE



- MotoGP VIP Village™ Service Pass is used by suppliers of the MotoGP VIP Village™ when mounting its facilities.
- **Allows access to:**
  - MotoGP VIP Village™ Area until Thursday in case that the MotoGP VIP Village™ is located outside of the Paddock and any other MotoGP™ Area.
  - If the MotoGP VIP Village™ is situated inside the Paddock Areas, then the suppliers must use standard Paddock Delivery Pass and follow its regulations.
  - MotoGP VIP Village™ Parking until Friday. On Saturday and Sunday these vehicles must use standard MotoGP VIP Village™ Parking Passes.
- **Pass specifications:**
  - MotoGP VIP Village™ Service is a nominative pass and name of the supplier is written on the front side of the pass.

### CAR VENDOR



- Car Vendor Pass is used by merchandisers and other commercial partners that work in the Circuit Public Areas.
- **Allows access to:**
  - Public Area Wednesday and Thursday of the event from 9:00 h to 21:00 h. Friday, Saturday and Sunday no access to Public area from 8:00 to 18:00.
  - Under any circumstances allows to access and/or park the vehicle in any MotoGP™ Area.
- **Pass specifications:**
  - Car Vendor Pass is One-Event Pass.
  - The design of this Pass is different at each round of the Championship.

Promoters Manual Date **JANUARY 2017**

Filename **VEHICLE WORKING**

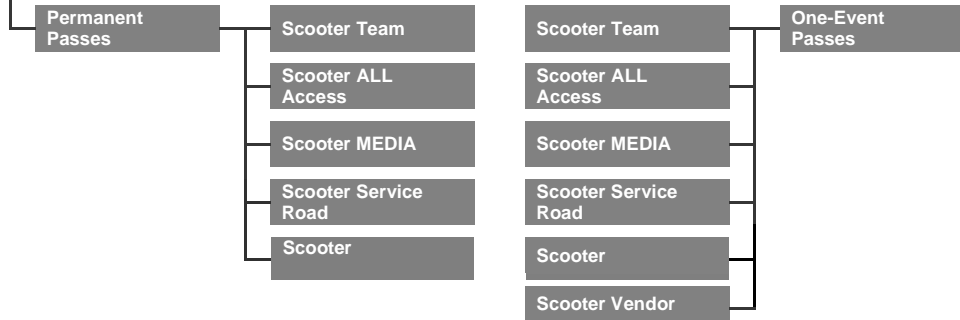
Description **VEHICLE WORKING PASSES 2**



Dorna Sports S.L.

Operations Department

## MotoGP™ SCOOTER PASSES



### GENERAL DESCRIPTION

- All scooters inside all Paddock Areas, Service Roads and Track must carry the corresponding Scooter Pass.
- The maximum capacity of cubic displacement for scooters allowed in any MotoGP™ area is 125cc.
- No motorcycles are allowed to carry any Scooter Pass except of Riders' Moto Taxi that provides recovery service from the Track.
- The minimum age to enter Service Roads and Track is 15 years - this rule is superior to the type of pass.

### SCOOTER TEAM

#### Permanent



#### One Event



- Scooter Team Pass is issued only to riders and team members.
- **Allows access to:**
  - Service Roads at any time
  - Paddock at any time
- **Pass specifications:**
  - Both Permanent and One-Event Passes are paper stickers designed in yellow colours.
  - Both Passes are nominative – name of the rider must be written on the front of the pass.
  - The design of the One-Event Pass is different at each round of the Championship.

### SCOOTER ALL ACCESS



- Scooter All Access Pass is issued to workers that need to access the Track. Helmet compulsory.
- **Allows access to:**
  - Service Roads at any time
  - Paddock at any time
  - Track access is allowed only during periods of non-track activity. Helmet compulsory.
- **Pass specifications:**
  - Both Permanent and One-Event Passes are paper stickers designed in red colours.
  - Both Passes are nominative - name of the company must be written on the front of the pass.
  - The design of the One-Event Pass is different at each round of the Championship.

### SCOOTER MEDIA



- Scooter MEDIA Pass is issued to reporters, photographers and TV Cameramen that need to access the Service Roads
- **Allows access to:**
  - Service Roads at any time
  - Paddock at any time
  - Access to Track is prohibited at all times.
- **Pass specifications:**
  - Both Permanent and One-Event Passes are paper stickers designed in orange colours.
  - Both Passes are nominative - name of the company must be written on the front of the pass.
  - The design of the One-Event Pass is different at each round of the Championship

### SCOOTER SERVICE ROAD



- Scooter Service Road Pass is issued to persons or staff that need to access the Service Roads including photographers and TV Cameramen.
- **Allows access to:**
  - Paddock till Friday, no time restrictions. No access to the Paddock on Saturday and Sunday from 8:00 h to 18:00 h.
  - Service Road at any time.
  - Access to Track is prohibited at all times.
- **Pass specifications:**
  - Both Permanent and One-Event Passes are paper stickers designed in blue colours.
  - The design of the One-Event Pass is different at each round of the Championship.

### SCOOTER



- Scooter Pass is issued to persons that need to access the Paddock Areas.
- **Allows access to:**
  - Paddock till Friday, no time restrictions. No access to the Paddock on Saturday and Sunday from 8:00 h to 18:00 h.
  - Access to Service Roads and Track is prohibited at all times.
- **Pass specifications:**
  - Both Permanent and One-Event Passes are paper stickers designed in green colours.
  - The design of the One-Event Pass is different at each round of the Championship.

### SCOOTER VENDOR



- Scooter Vendor Pass is used by merchandisers and other commercial partners that work in the Circuit Public Areas.
- **Allows access to:**
  - Public Area.
  - Under any circumstances allows to access and/or park the vehicle in any MotoGP™ Area.
- **Pass specifications:**
  - Scooter Vendor Pass is One-Event Pass only.
  - The design of this Pass is different at each round of the Championship.

Promoters Manual Date **JANUARY 2017**

Filename **SCOOTERS**

Description **SCOOTER PASSES**



Dorna Sports S.L.

Operations Department

## PARC FERMÉ PROCEDURES

### SCHEDULE:

- |                    |   |   |
|--------------------|---|---|
| ➤ <b>Saturday:</b> | at 13.15 h. - after Moto3™ Qualifying Practice    | applies for the first three qualified Moto3™ riders   |
|                    | at 14.50 h. - after MotoGP™ Qualifying Practice 2 | applies for the first three qualified MotoGP™ riders  |
|                    | at 15.50 h. - after Moto2™ Qualifying Practice    | applies for the first three qualified Moto2™ riders   |
| ➤ <b>Sunday:</b>   | at Moto3™ race end                                | applies for the first three classified Moto3™ riders  |
|                    | at Moto2™ race end                                | applies for the first three classified Moto2™ riders  |
|                    | at MotoGP™ race end                               | applies for the first three classified MotoGP™ riders |

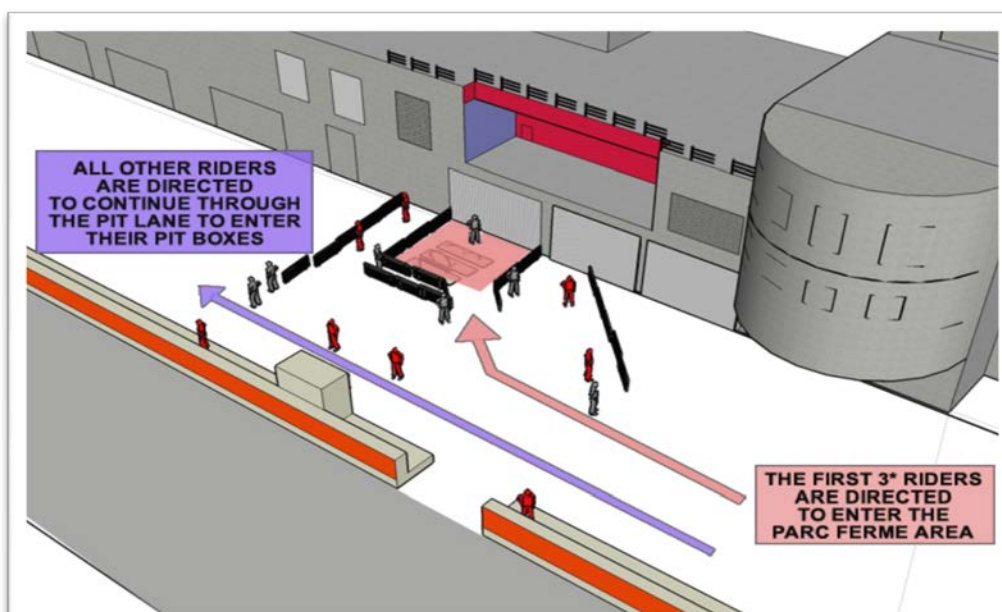
### PARC FERMÉ PROCEDURES:



Dorna Personnel



Circuit Personnel



\*First three MotoGP™ riders are directed by IRTA personnel to the Parc Fermé Area.

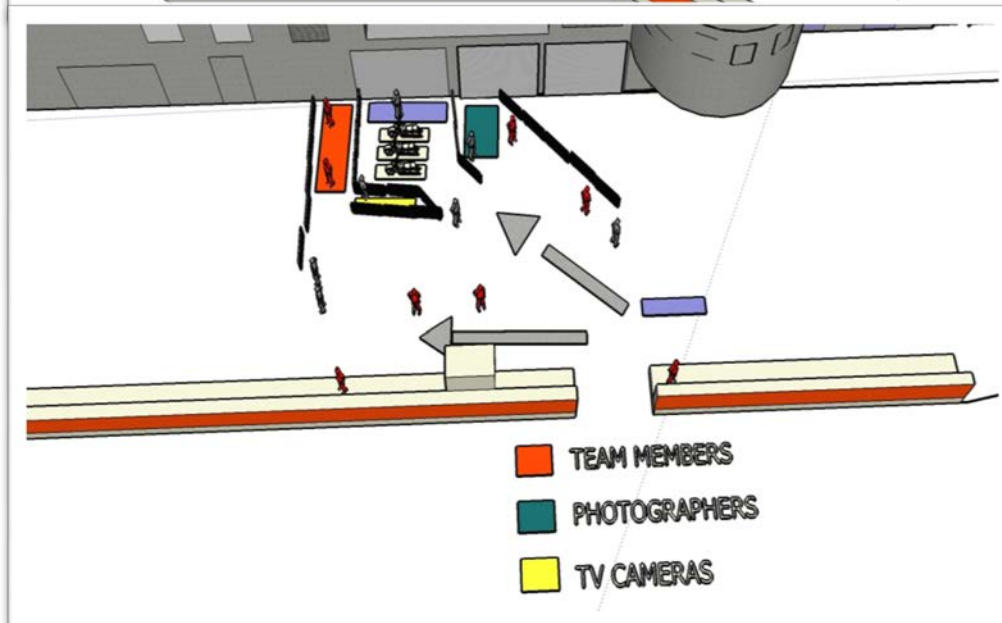
All other riders are directed by the Circuit personnel to enter their Pit Boxes when going through the Pit Lane.

Dorna personnel allow enter the TV Cameramen to their reserved TV area.

The team members and photographers are instructed to take place in their reserved area.

It is very important to follow precisely instructions given by Dorna personnel as the arrival of the riders to the Parc Fermé area is a crucial moment.

All Circuit personnel have to be very careful to prevent any possible accident when riders are passing in the Pit Lane.



Promoters Manual **Date** JANUARY 2017

Filename **PARC FERMÉ**

Description **PARC FERMÉ**



Dorna Sports S.L.

Operations Department

## SECURITY CONTROL SCHEDULE

Following Schedule is subject to any changes in the Official Time Schedule.

MotoGP™ AREA	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday Post GP
Circuit Access	visual: nonstop from 10:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours
Parking Officials Parking MotoGP™ Class			visual: 8:00-20:00	visual: 8:00-20:00	visual: 7:00-22:00	visual: 7:00-22:00	visual: 7:00-20:00	
Parking P1/P1 BIKES Parking P2/P2 BIKES Parking TV			visual: nonstop from 8:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop until midnight	
Parking MotoGP VIP Village™						visual: 7:30-17:30	visual: 7:30-17:30	
Support Vehicles and Tractor Units Parking		visual: nonstop from 14:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop until 10:00
Pit Lane/ Pit Lane Patrol			visual: nonstop from 9:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop until midnight	
Race Track			visual: nonstop from 8:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop until midnight	
Service Road			visual: nonstop from 8:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop until midnight	
Paddock vehicles/ Pedestrian	visual: nonstop from 9:00	visual: nonstop from 9:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours bar code: 7:45-19:00 ❶	visual: nonstop 24 hours bar code: 7:45-19:00 ❶	visual: nonstop 24 hours bar code: 7:30-18:00 ❶	visual: nonstop until 10:00
Paddock Patrol					visual: 8:00-19:00	visual: 8:00-19:00	visual: 8:00-19:00	
Special Busy Boxes				visual: 10:00-18:00	visual: 8:00-19:00	visual: 8:00-19:00	visual: 8:00-19:00	
Media Centre				visual: 9:00-21:00	visual: 8:00-22:00	visual: 8:00-23:00	visual: 7:30-24:00 ❷	
TV Compound	visual: nonstop from 10:00	visual: nonstop from 10:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop until 10:00
Commentary Booths				visual: nonstop from 10:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop until midnight	
MotoGP VIP Village™	visual: nonstop from 10:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours Bar Code access: 8:30-17:30	visual: nonstop 24 hours Bar Code access: 8:00-17:30	visual: nonstop until dismantling is completed
Support Races Paddock			visual: nonstop from 14:00	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop 24 hours	visual: nonstop until midnight ❸	
MotoGP™ Class Motor homes Area				visual: 11:00-18:00	visual: 8:00-22:00	visual: 8:00-22:00	visual: 8:00-18:00	

- ❶ In case of delayed schedule, the Bar Code Control will finish 3 hours after last MotoGP™, Moto2™ or Moto3™ session.
- ❷ The Media Centre will remain open until the last journalist leaves on Sunday night.
- ❸ The Support Races Paddock security schedule may be changed accordingly to the race day of these races.



**Dorna Sports S.L.**  
Operations Department

Promoters Manual	Date	JANUARY 2017
Filename	SECURITY	
Description	SECURITY CONTROL SCHEDULE	



## SECURITY PERSONAL REQUEST

Following table is subject to any changes in the number of accesses

MotoGP™ AREA	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday Post GP
Circuit Access	2 security guards per access	2 security guards per access	2 security guards per access	2 security guards per access	2 security guards per access	2 security guards per access	2 security guards per access	2 security guards per access
Parking Officials				1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	
Parking MotoGP™ Class				1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	
Parking P1/P1 BIKES			1 security guard per access	2 security guards per access + 2 parking controllers	2 security guards per access + 2 parking controllers	2 security guards per access + 2 parking controllers	2 security guards per access + 2 parking controllers	
Parking P2/P2 BIKES			1 security guard per access	2 security guards per access + 2 parking controllers	2 security guards per access + 2 parking controllers	2 security guards per access + 2 parking controllers	2 security guards per access + 2 parking controllers	
Parking TV			1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	
Parking MotoGP VIP Village™					1 security guard per access	1 security guard per access	1 security guard per access	
Support Vehicles and Tractor Units Parking		1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access
Pit Lane			1 security guard per access	2 security guards per access	2 security guards per access	2 security guards per access	2 security guards per access	
Pit Lane Patrol					4 Security guards	4 Security guards	4 Security guards	
MotoGP VIP Village™ Pit Lane walk						15 Security guards	15 Security guards	
Paddock pedestrian	1 security guards per access	1 security guards per access	2 security guards per access	2 security guards per access	2 security guards per access + Bar code guards	2 security guards per access + Bar code guards	2 security guards per access + Bar code guards	
Paddock vehicles	1 security guards per access	1 security guards per access	2 security guards per access	2 security guards per access +	2 security guards per access + Bar code guards	2 security guards per access + Bar code guards	2 security guards per access + Bar code guards	
Paddock patrol					4 Security guards	4 Security guards	4 Security guards	
Race Control Tower				1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	
Special Busy Boxes				4 Security guards	4 Security guards	4 Security guards	4 Security guards	
Race Control room					1 security guard per access (only during activity on the track)	1 security guard per access (only during activity on the track)	1 security guard per access (only during activity on the track)	
Service Road				2 security guards x access	2 security guards x access	2 security guards x access	2 security guards x access	
Media Centre				1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	
Medical Centre					1 security guard per access	1 security guard per access	1 security guard per access	
TV Compound	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access
Commentary Booths				1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	
MotoGP VIP Village™	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access	1 security guard per access
MotoGP™ Class Motorhomes Area				1 security guard	1 security guard	1 security guard	1 security guard	

Promoters Manual Date **JANUARY 2017**

Filename **SECURITY**

Description **SECURITY CONTROL SCHEDULE**



**Dorna Sports S.L.**

**Operations Department**

## PADDOCK DELIVERY REGISTRATION

[illegible]

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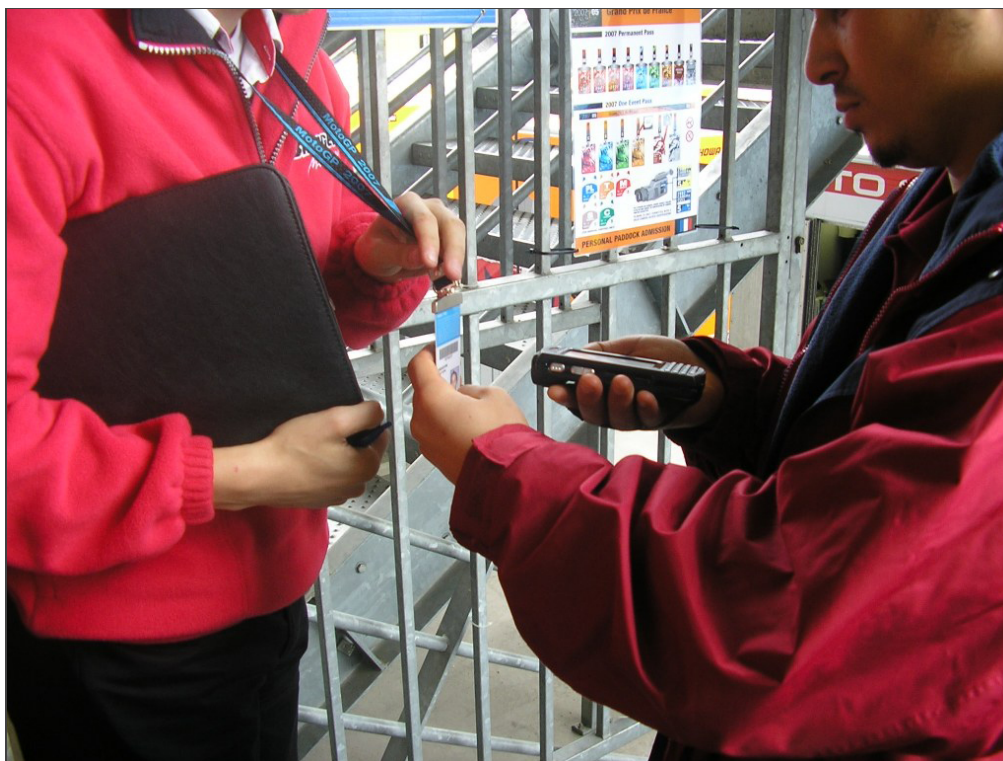
**Operations Department**

Promoters Manual	Date	JANUARY 2017
Filename	SECURITY	
Description	PADDOCK DELIVERY REGISTRATION	

## ACCESS CONTROL TERMINAL



Bar Code Control Position - Paddock Entrance and Paddock Exit



Bar Code Control Terminal

Promoters Manual	Date	JANUARY 2017
Filename	ANNEX 2	
Description	ACCESS CONTROL TERMINAL	



**Dorna Sports S.L.**  
Operations Department





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